Getting Started with LinkedIn Learning

 Navigate to Hanover College's LinkedIn Learning sign on at: <u>https://linkedinlearning.hanover.edu</u> and select "Continue to Hanover College".



2. Sign in with your Hanover credentials and click "Sounds good".



3. Select at least 1 topic that interests you from the list displayed. LinkedIn Learning will use the topics you select to suggest content for you. When you have selected your topics, click the "Continue" button.

LEARNING First, tell us what you're interested in. We'll show you content for the topics you select				
Top business topics				
Diversity & Inclusion	Management	Project Management	Leadership	Decision-Making
Organizational Leadership	Personal Development	Business Analysis	Entrepreneurship	Customer Service
Human Resources (HR)	Finance	Sales	Marketing	Training & Development
Accounting	Career Development	Career Management	Personal Branding	
Following 3 skills. Nice job!				

4. Next, you can set a weekly goal for time you would like to spend learning. You can also choose to complete this later if you wish. Select either "Maybe later" or set your goal and choose "Set goal".

Set a weekly goal

We'll help you track your progress and remind you to keep learning



5. The next section allows you to choose whether you'd like to connect your personal LinkedIn social account to your LinkedIn Learning license provided by Hanover College. Connecting your account allows you to add the skills you acquire through LinkedIn Learning courses to your profile, as well as save any progress you make on your courses in the case you leave Hanover College and lose your LinkedIn Learning license provided by the college. If you choose not to connect your LinkedIn account you will still have access to LinkedIn Learning using your Hanover credentials, and your progress on all courses will be saved until you are no longer provided a LinkedIn Learning License through Hanover College. To continue either select "Connect LinkedIn account" and sign in with your LinkedIn credentials or select "Not now".

Test, connect your LinkedIn account for a more personalized learning experience

- Get customized course recommendations
- Watch courses with other learners

Not now

- Engage in Q&A discussions and Learning Groups
- Share your learning achievements on your LinkedIn feed

Don't worry, your organization won't see your LinkedIn.com activity. Learn more

Connect LinkedIn account



6. Once you have successfully completed the steps above, your account is set up. You should now see this pop-up window. Click "Start learning".



7. You should now see the homepage for your LinkedIn Learning account. You will see "Top picks for you" based on the topics you showed interest in. You can also search for more specific courses or topics by typing in the search bar.



8. You will notice the "Me" dropdown has a tab entitled "Assigned by Hanover College". Here, you will find any courses that you are currently required to complete. There is also a "Recommended by Hanover College" tab. This tab will help you find courses that Hanover recommends. The "In Progress" tab will also keep track of any courses you are currently in the process of completing, so you can pick up where you left off last time. The "Learning History" tab will log the courses you have successfully completed.

