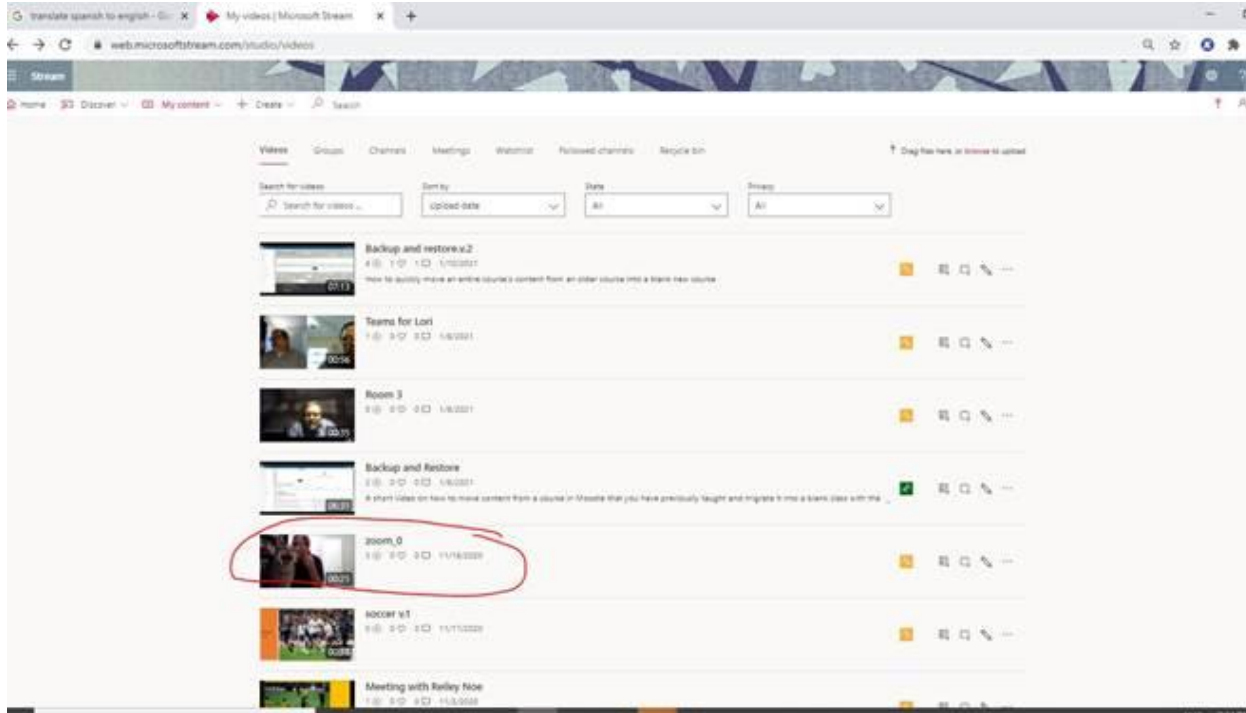


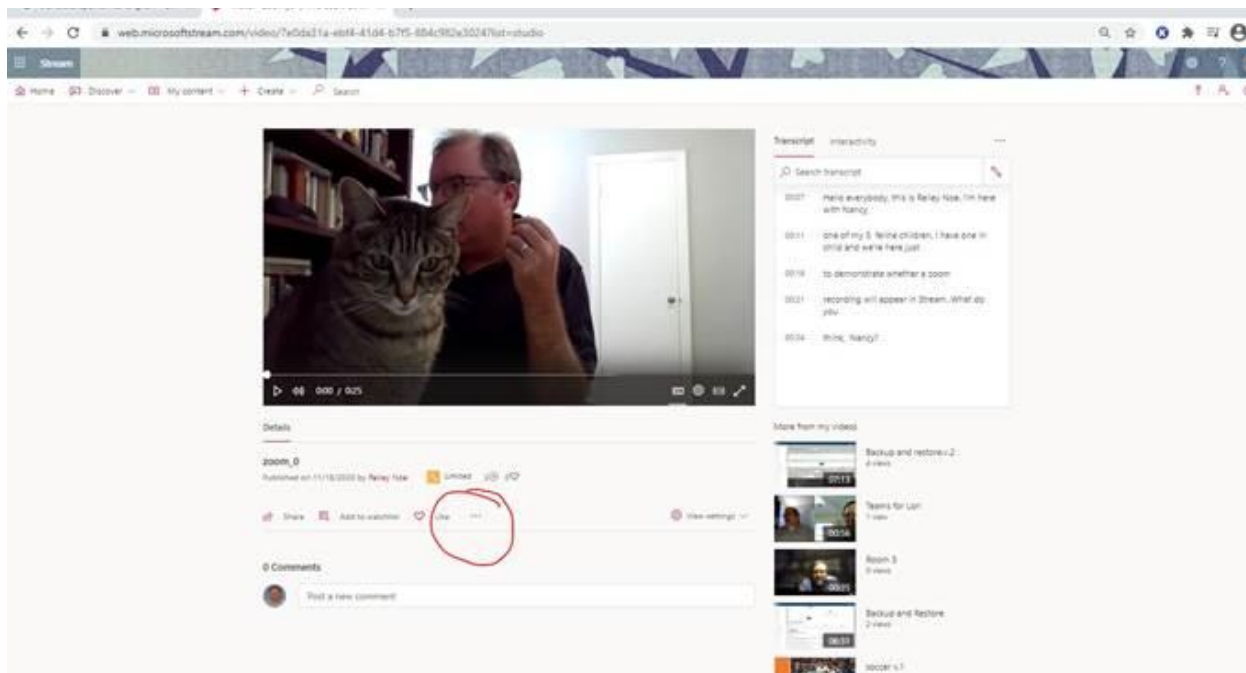
Trimming a Microsoft Stream Video

Once you've uploaded the videos into Stream there is a way to trim the beginning or ending portions of the video. You can't do sophisticated editing, but this does help to lop off beginning or ending portions.

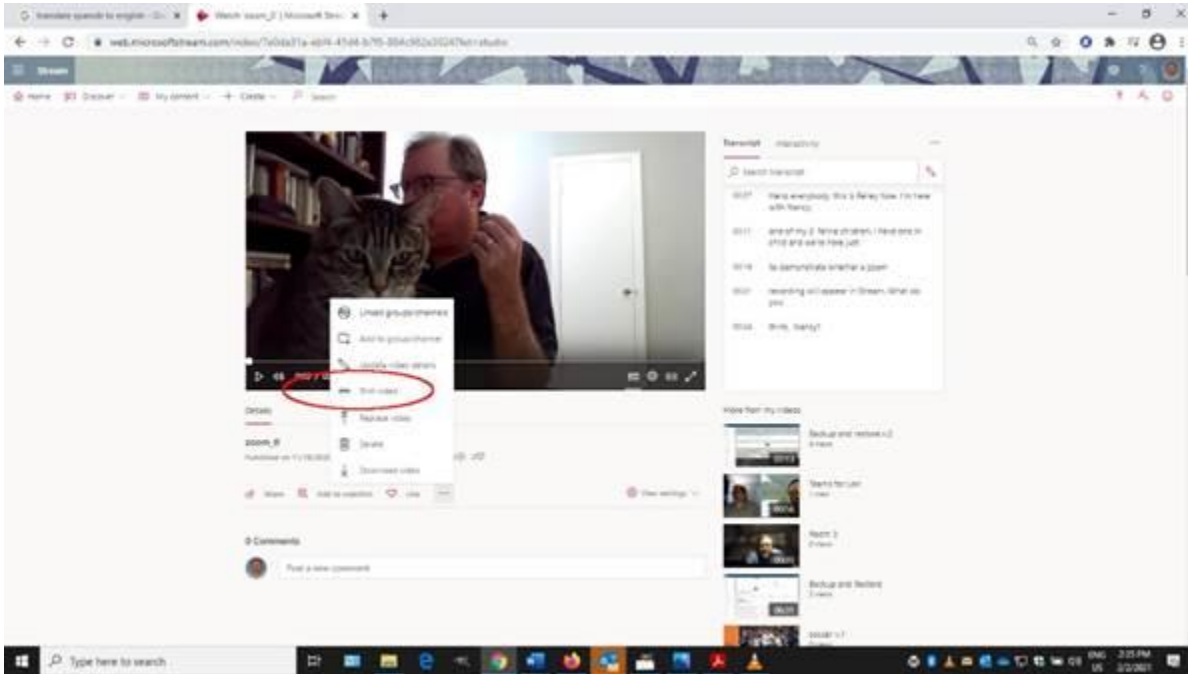
1. Once you access Stream go My Content and a drop down menu appears. Click on videos. Find the video that you want to trim and click on the thumbnail.



2. Click on the ellipsis icon (or the three dots) across from the video that you want to trim.



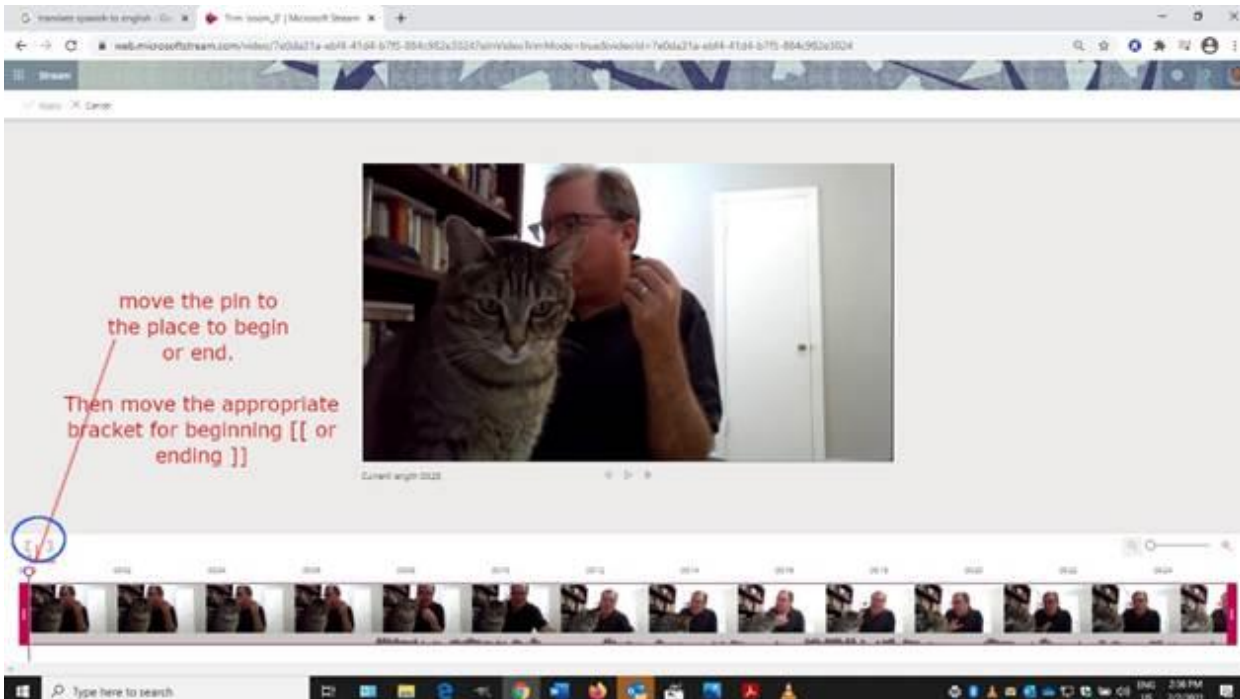
3. On the popup menu, click Trim Video



4. You can play the video with the controls below the thumbnail, but you can also use the pink pin. The pin shows you where the video is playing in terms of time as it moves horizontally.

The dark pink lines show the beginning and end of the video. Once you've found where you want the video to begin after trimming by moving the pin to the appropriate area, you'll want to move the appropriate double bracket [[or]] to move up the start or finish of the video.

Be careful, though, you can't add back on what you snipped, so I would advise running the pin over the area and paying attention to which second you want to begin the final cut.



- Then click apply. It will take some time to apply the new start time, but you should be able to play it back in a few minutes with the corrected ending and starting time.

