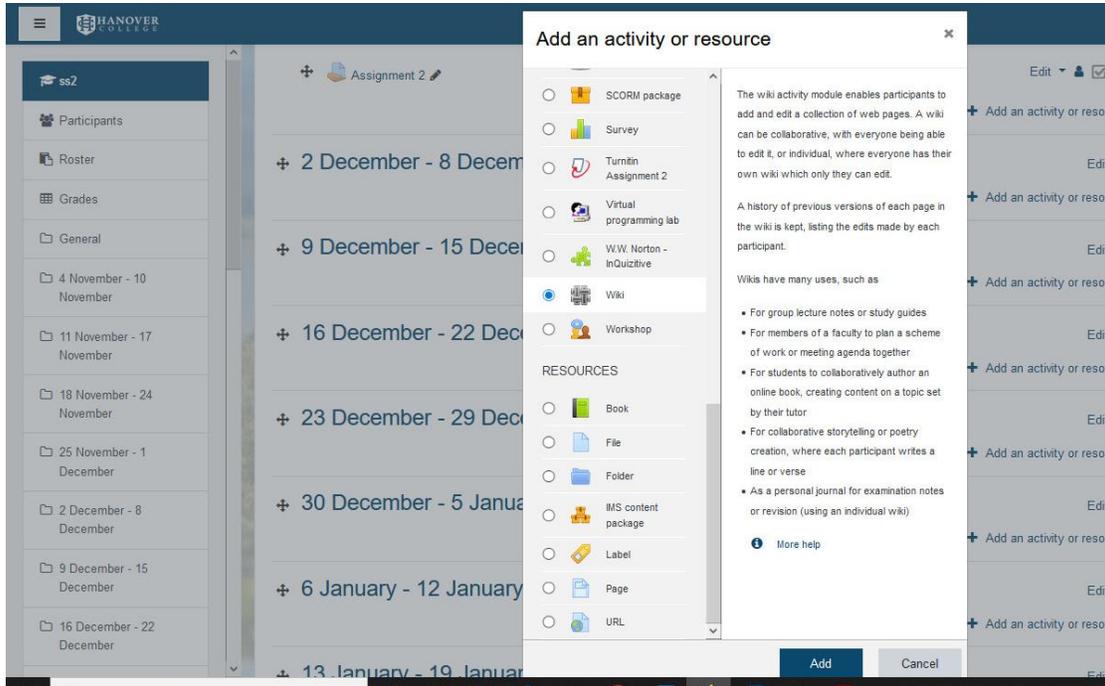


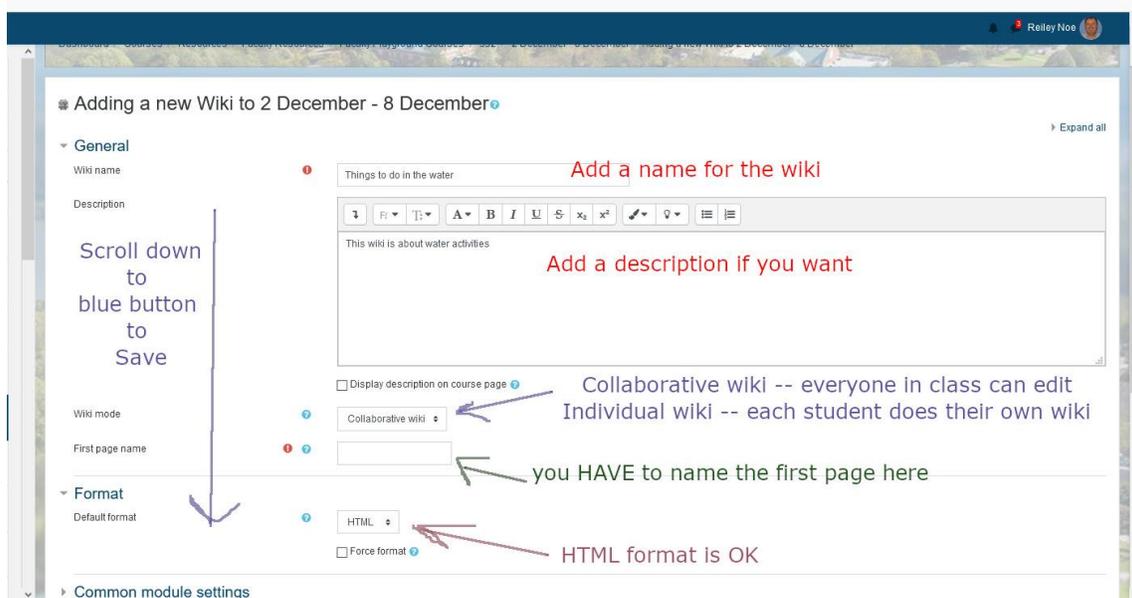
Moodle Wiki

The Moodle Wiki activity lets students collaboratively create a webpage. Anyone can edit, but the instructor can see the history of the edits. Using a wiki, your class can collaboratively create a document with images and multimedia, but there are some things to keep in mind along the way. This document will show you how to set a wiki up and explain the editing, and at the bottom of this document, you'll see information about how colleagues on other campuses are using wikis.

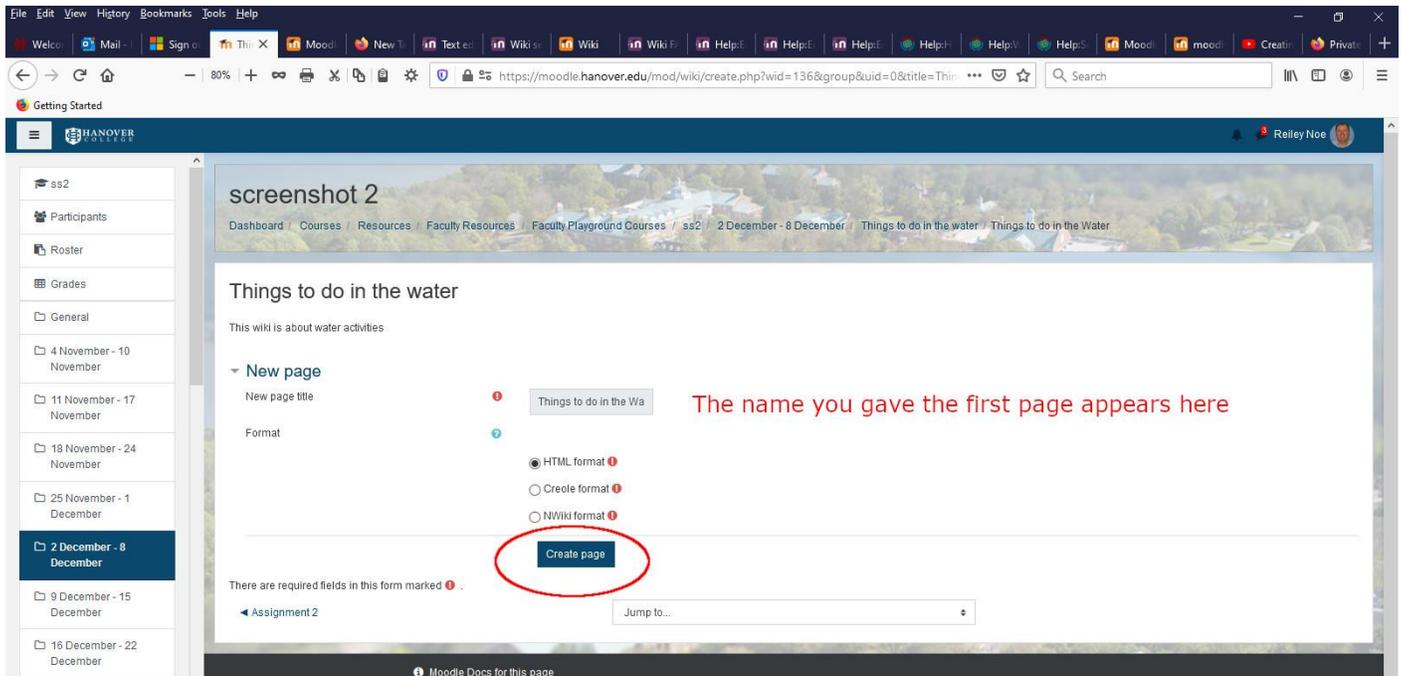
1. Click on the Gear to turn editing on. Then click on Add a Resource or Activity. The Wiki Activity appears in the long list of activities, but you'll need to move the slider to find it. Click on the radio button and then click Add.



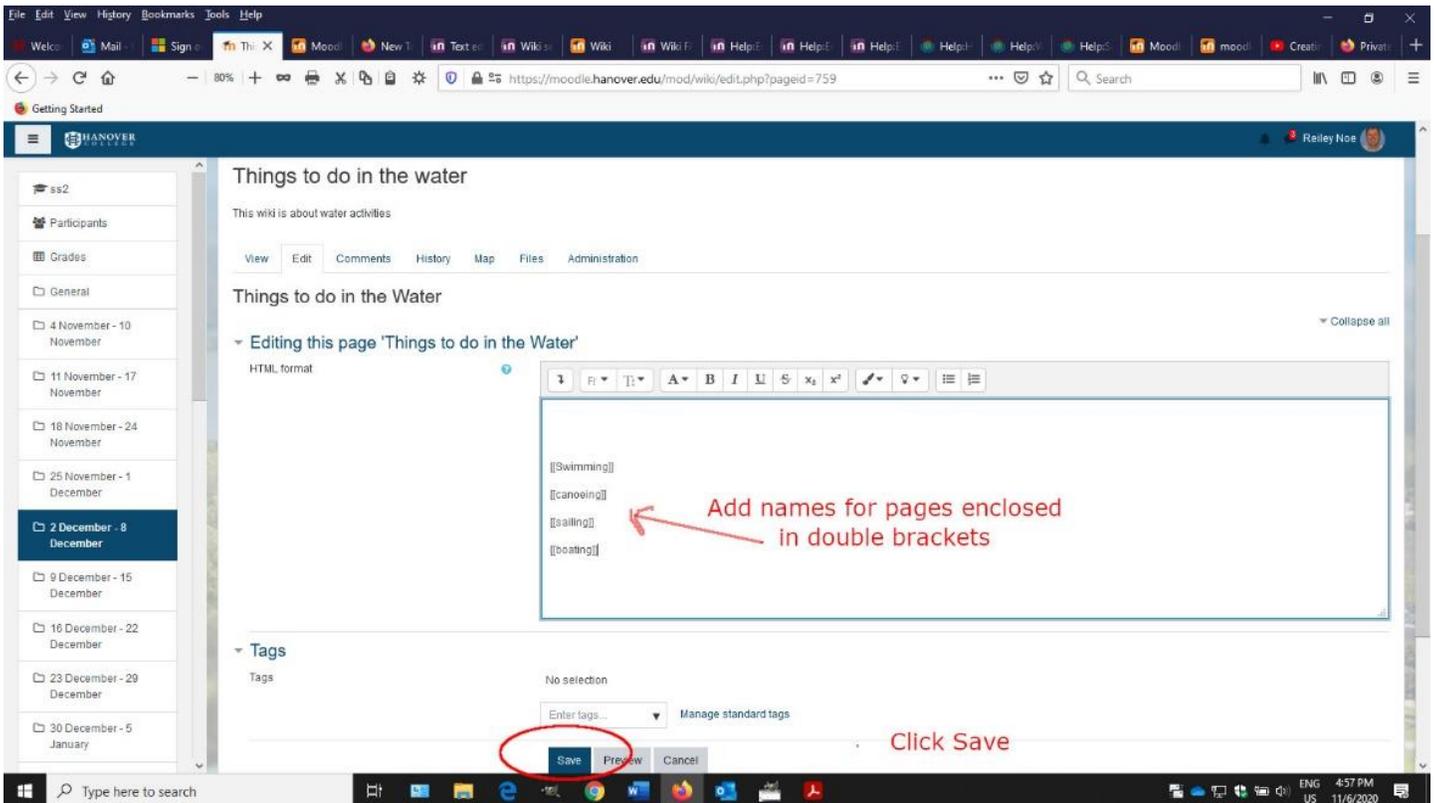
2. Name the wiki and add a description if you want. You can set up an individual wiki or a collaborative one, where the whole class edits the same document. The two main things to do are 1) name the first page – you can't change the first page once you've started, and 2) Make sure that it is in HTML format.



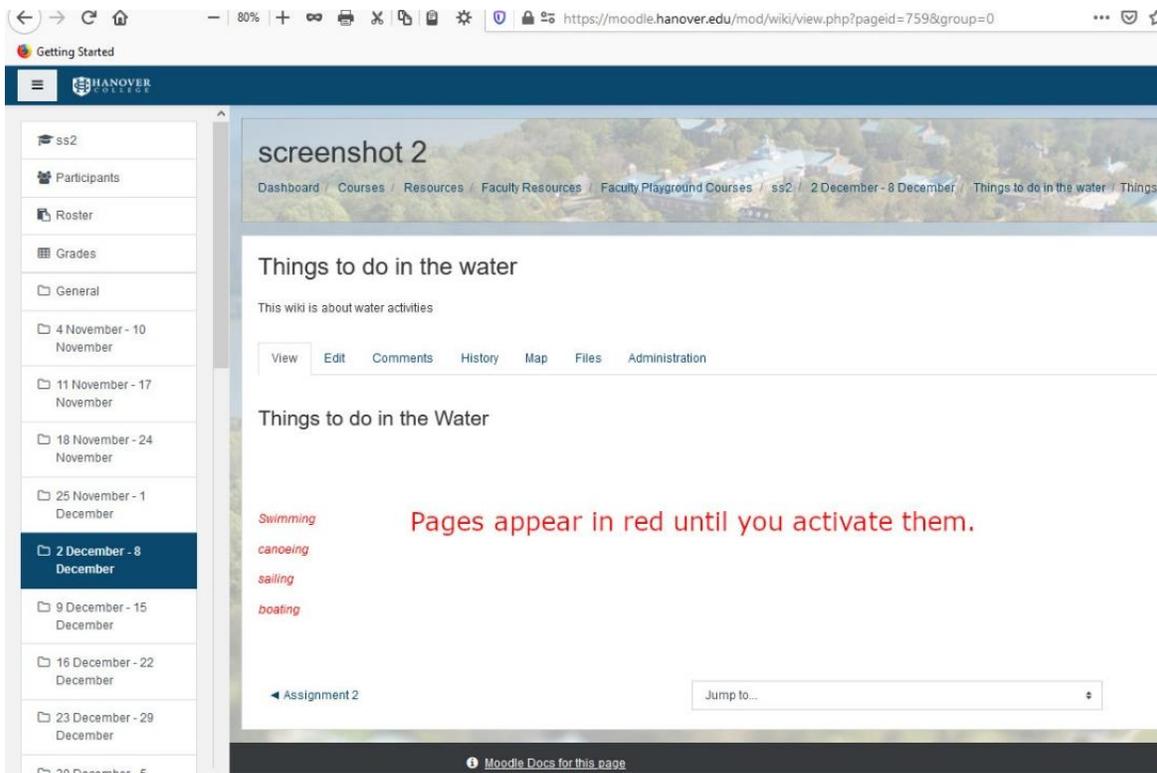
3. Make sure that the radio button is set for HTML and click the **Create Page** button.



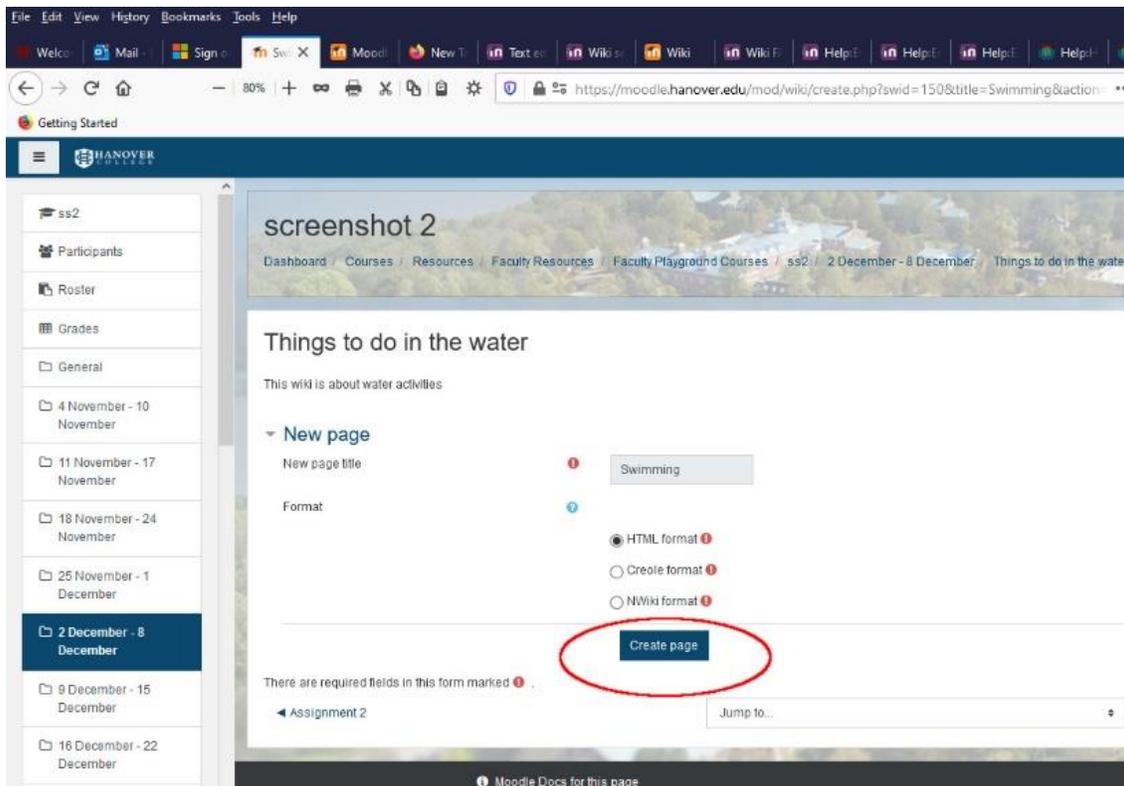
4. You'll want to add your pages in the text box below, but you want to put them inside **two sets of brackets, like so [[name of page]]**. Arrange all pages vertically down the page but enclosed in two sets of double brackets. **Click Save**.



5. The pages will appear to be red until you've made the next step and activated them. We'll click on Swimming to activate this page.

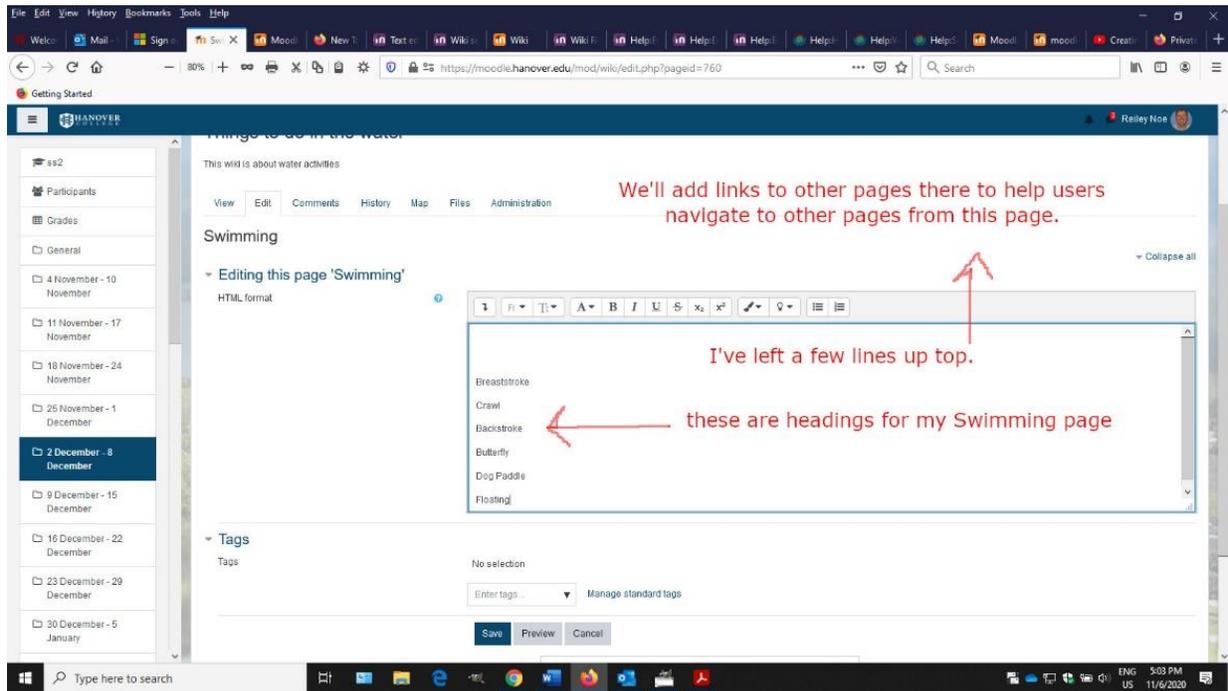


6. Just as before, make sure that the radio button is set for HTML and click on **Create Page**.



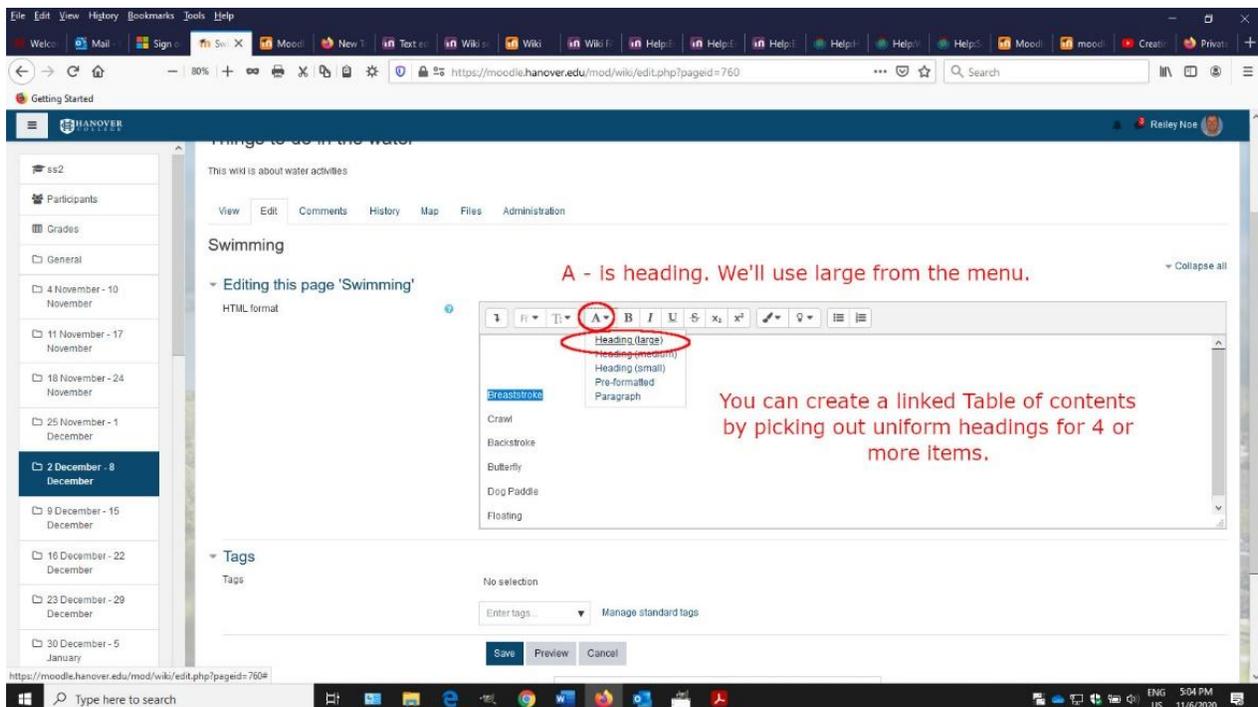
Linked table of contents

7. This is the swimming page. Click return a few times to add space to the top of the page – we'll use this area later to create a way to navigate to all of the other pages. But first, we will want to organize this page. Add different headings and subheadings vertically down the page.

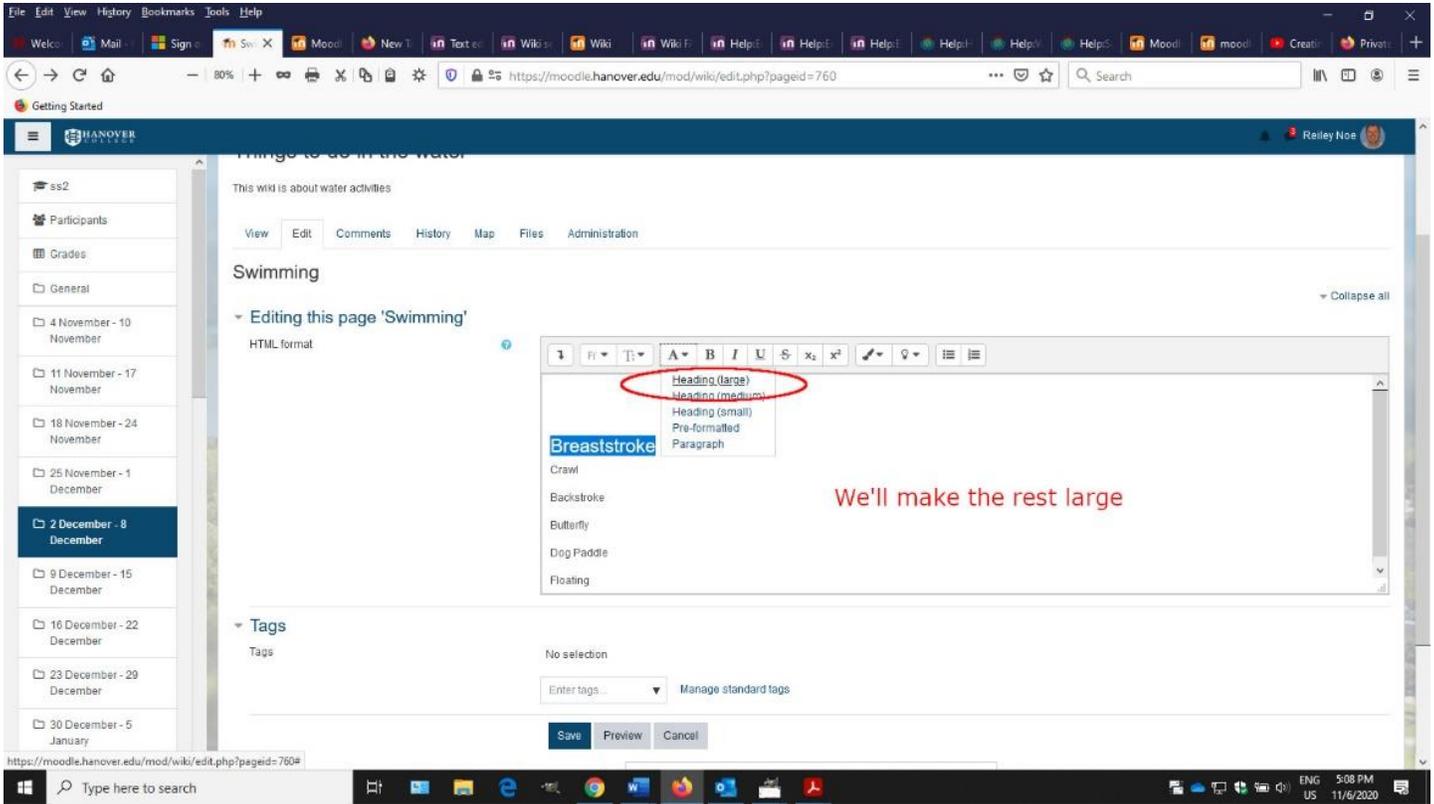


8. **Click on the 'A' key for headings in the text box.** If you specify these sections as headings – with different sizes denoting headings and subheadings – you can create a linked table of contents at the top of your page.

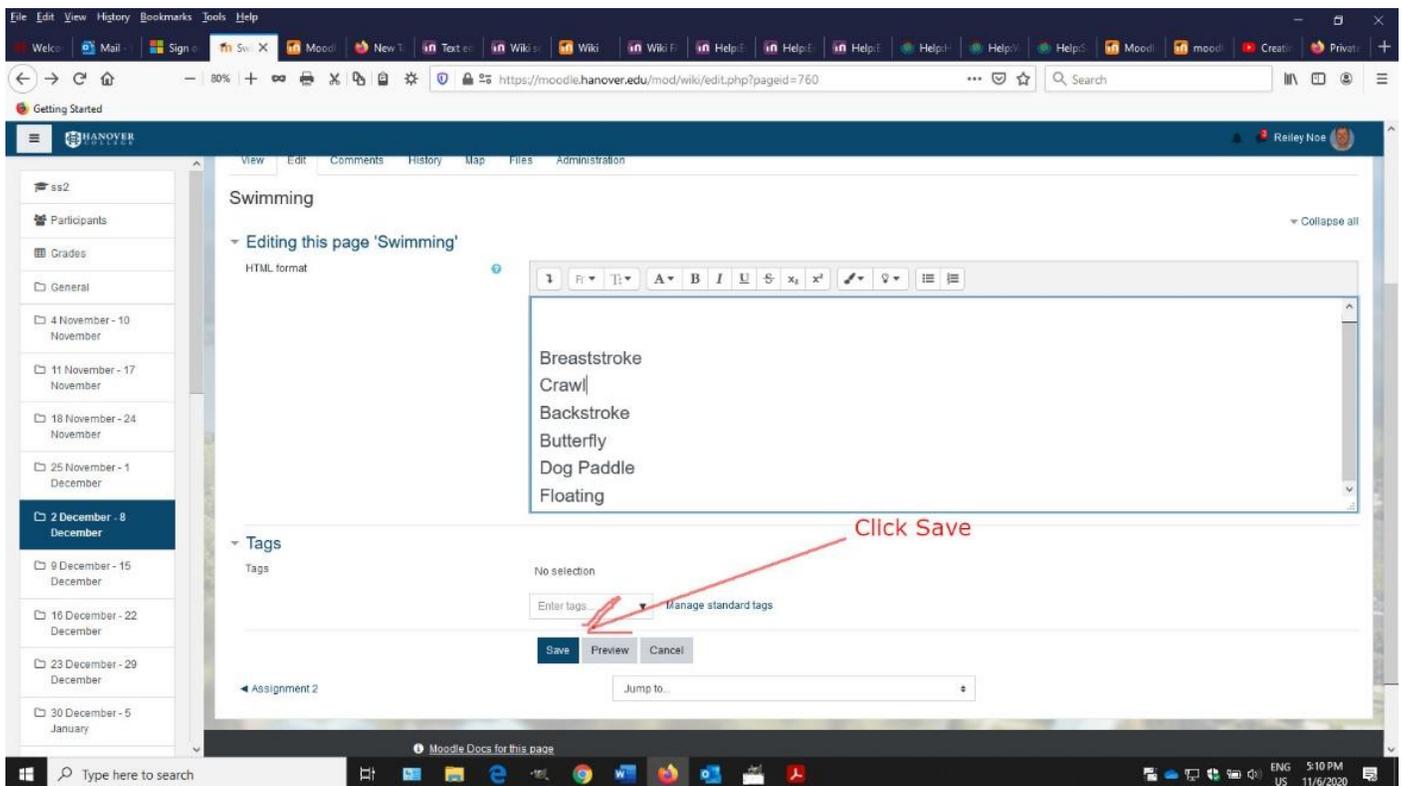
To begin this highlight your first heading word and pick out the large size to make it a main heading.



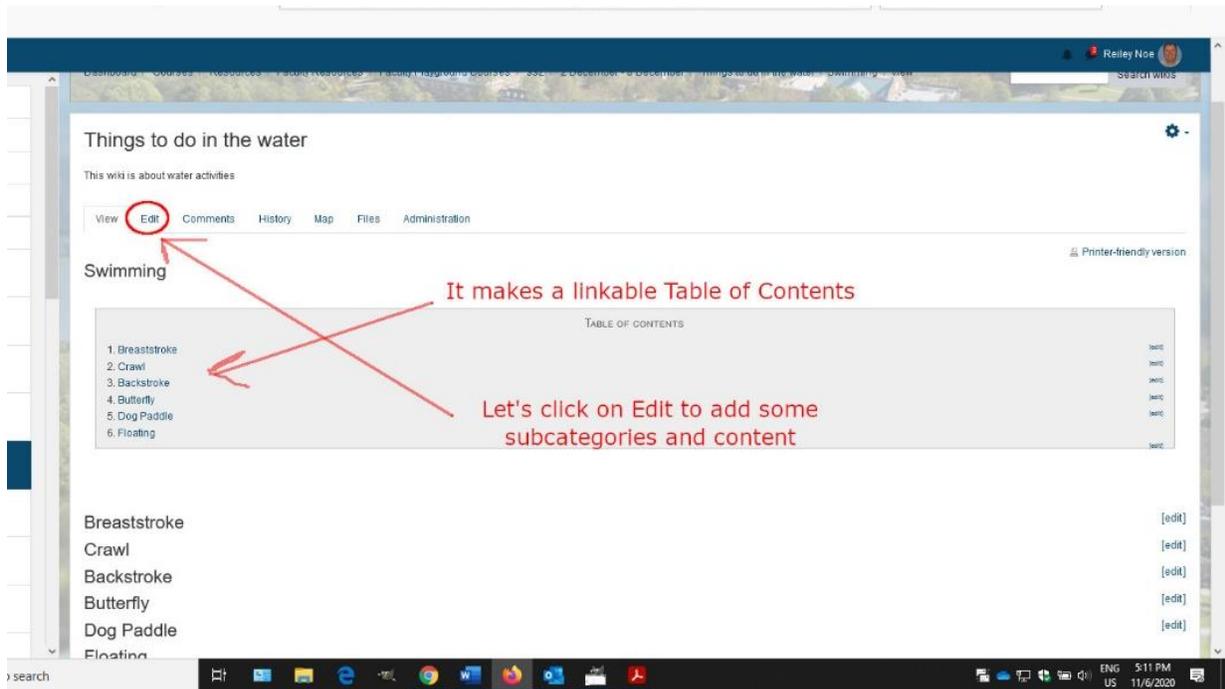
9. This does increase the size of the heading.



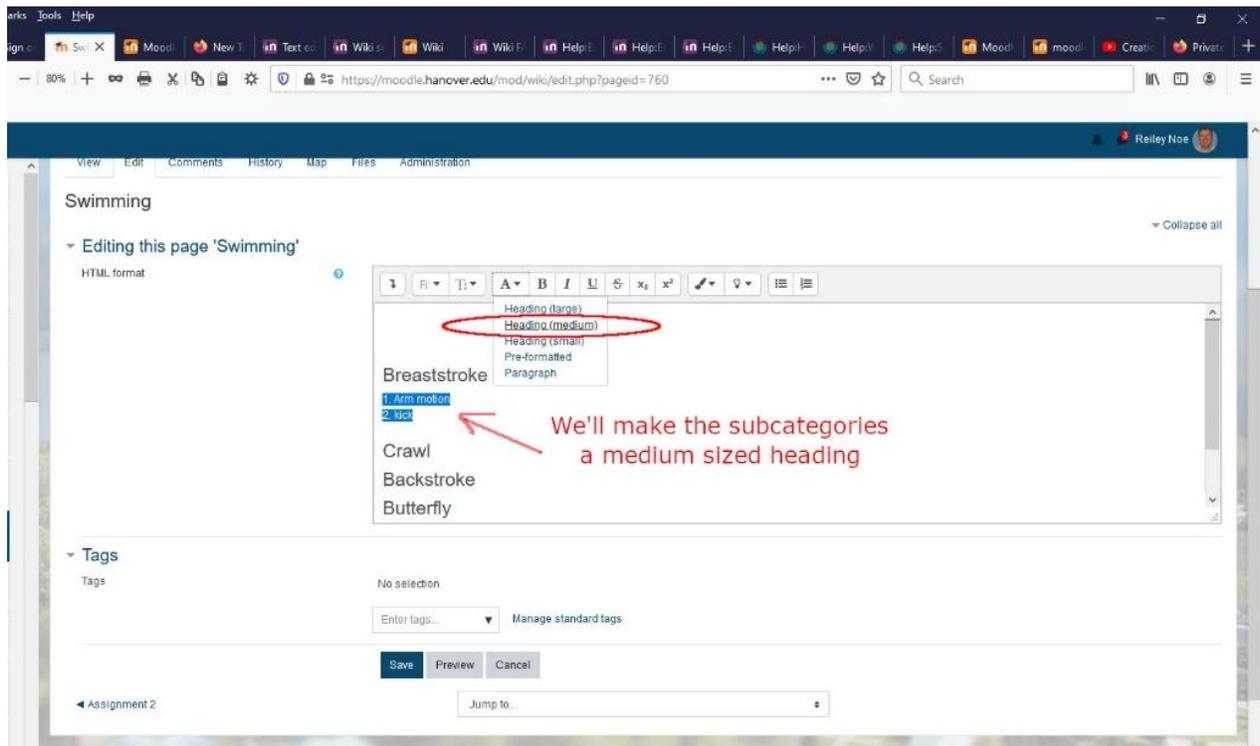
10. Do this to the other words – **highlight them individually and then click on the large heading** from the drop-down menu. Medium headings could be set up as subheadings. Click Save once you've finished.



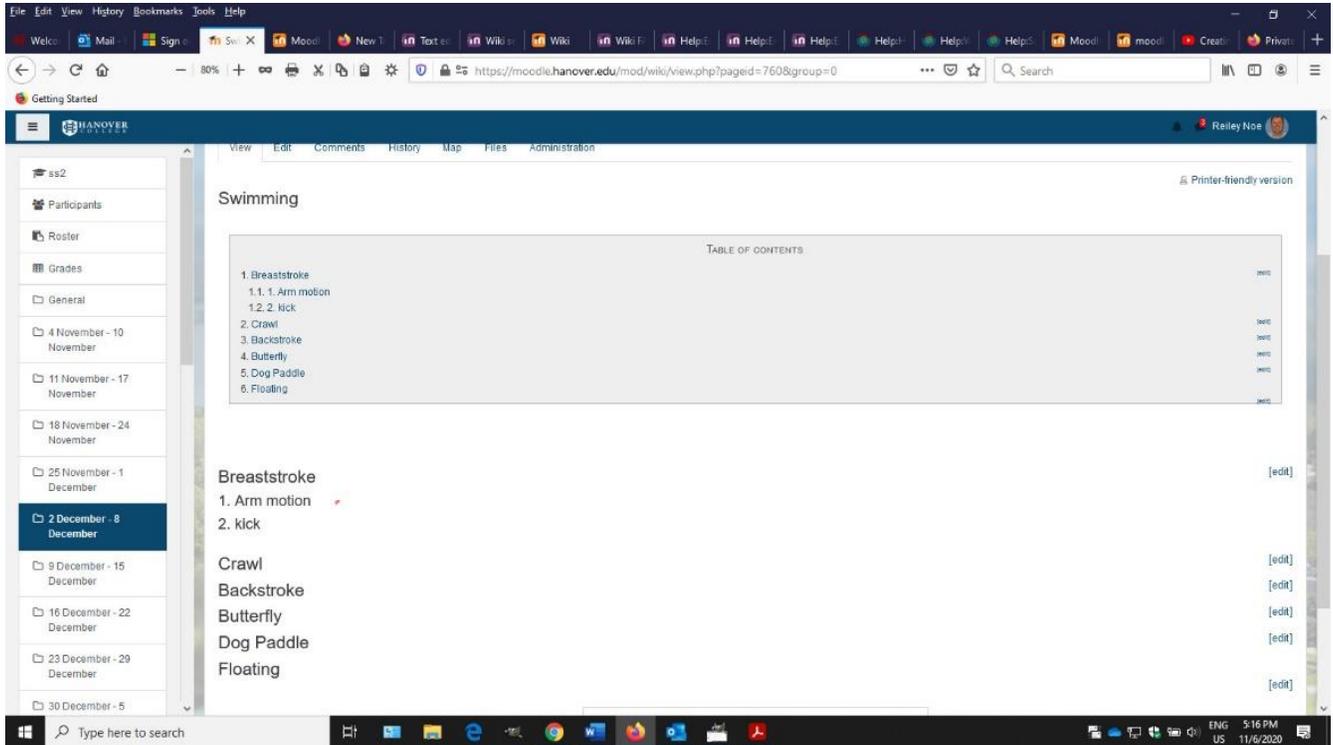
11. This creates a linked table of contents to your headings at the top of the page and will help you navigate to different portions of this single page. **You can add content and subcategories by using the Edit tab.**



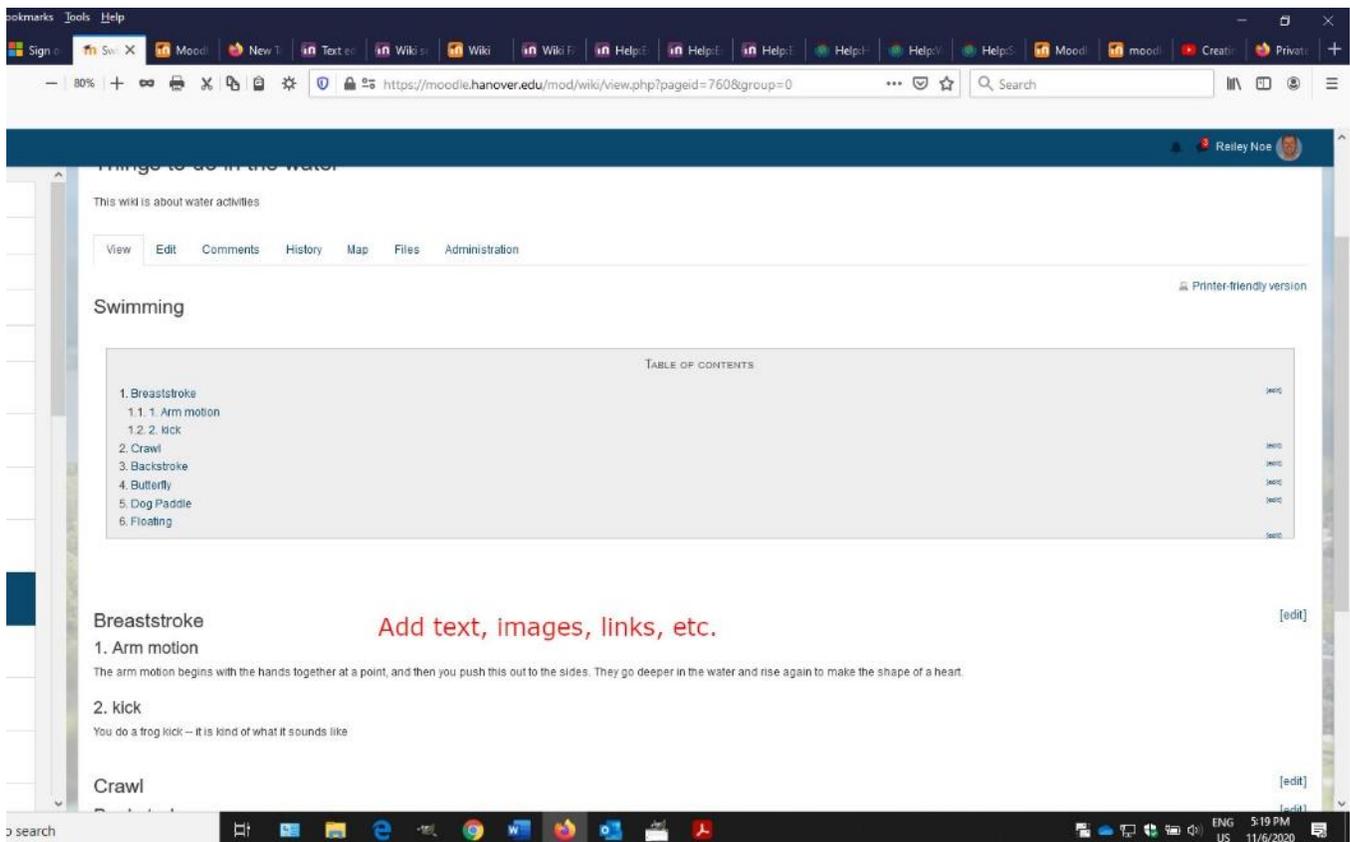
12. Now we will make some subheadings by adding medium-size headers to Arm Motion and Kick. We will click on Save to set this up.



13. The subheadings appear in the table of contents.

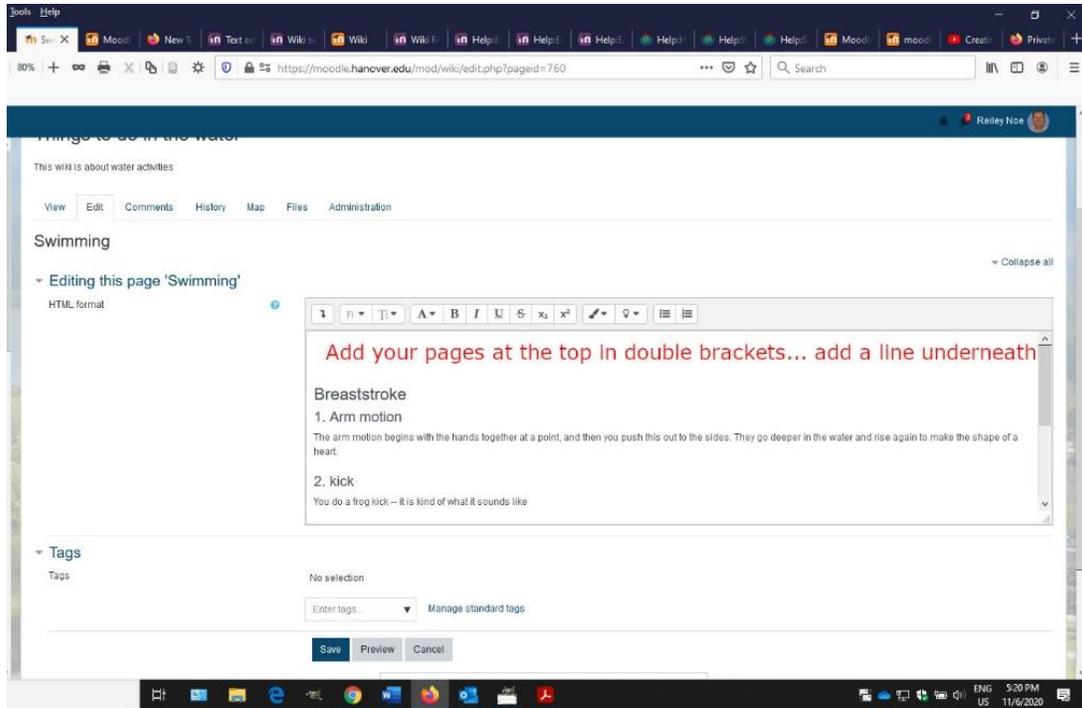


14. After clicking on Edit, you can add text, images, videos, etc.

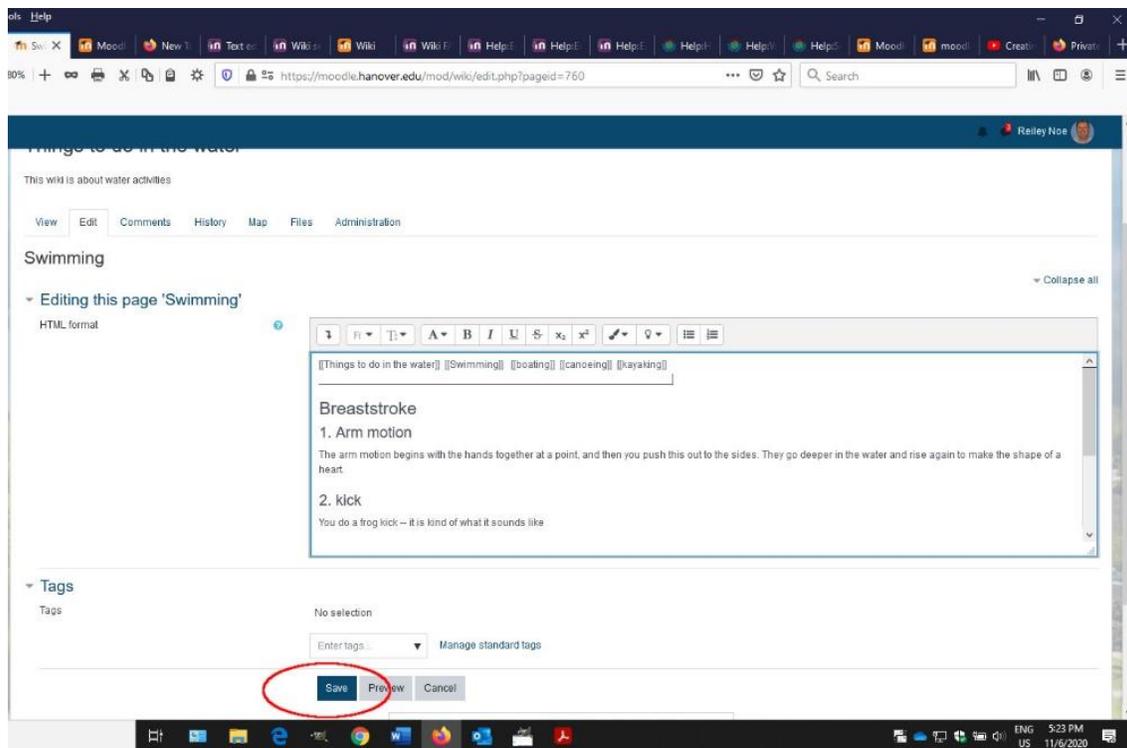


Navigation links between pages

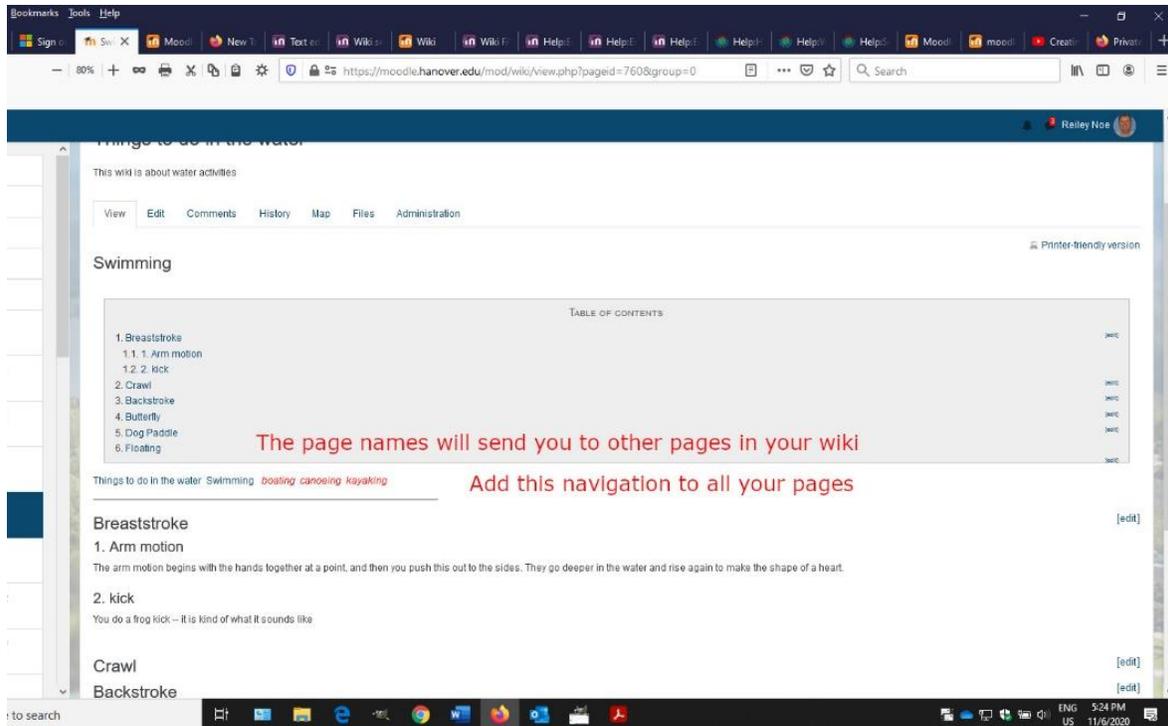
15. Using the space at the top, we can create navigation links to other pages in the wiki. Add the page names in between double brackets (like `[[Canoeing]]`) to the top of the page. You can separate them with asterisks or other marks. You can add a line beneath to separate the navigation area from the content.



16. Do this and click save



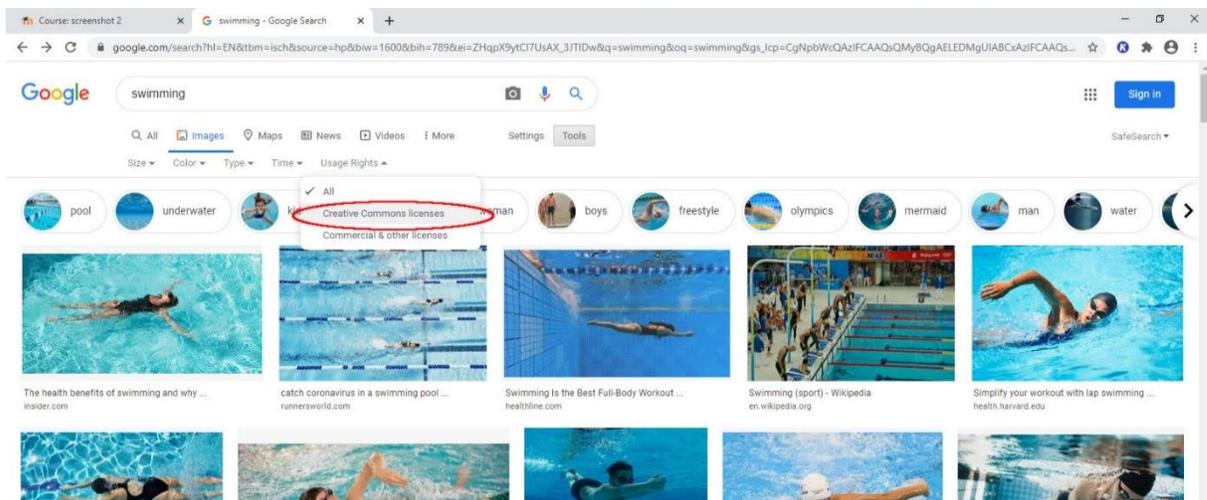
17. You'll see red marks until you've activated or created the content on these pages in the wiki, but once you have, they'll appear as blue links.



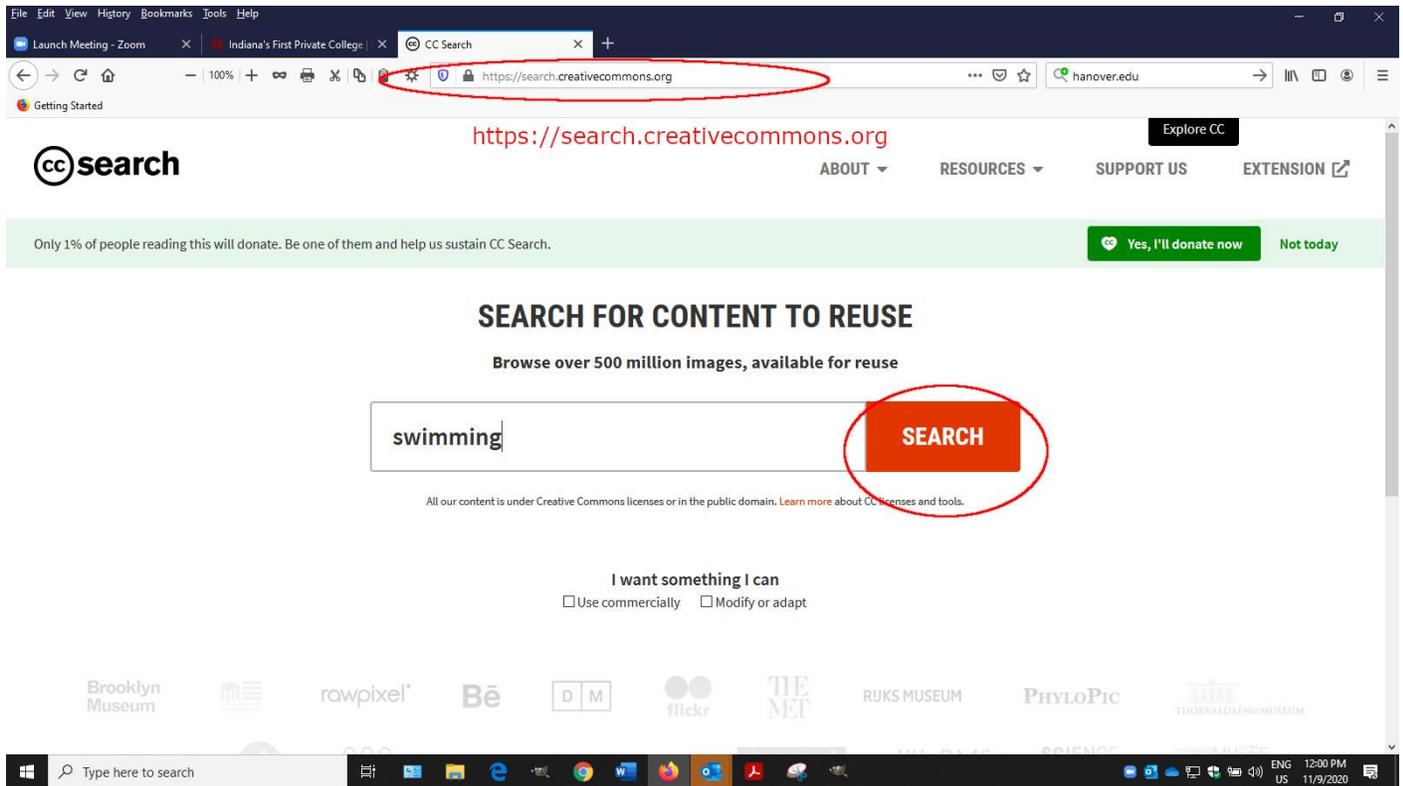
Citation and Copyright

18. Just like articles, you need to cite images – where they came from and who made them. Copyright is also an issue and it can be complicated for images used in Moodle for a class.

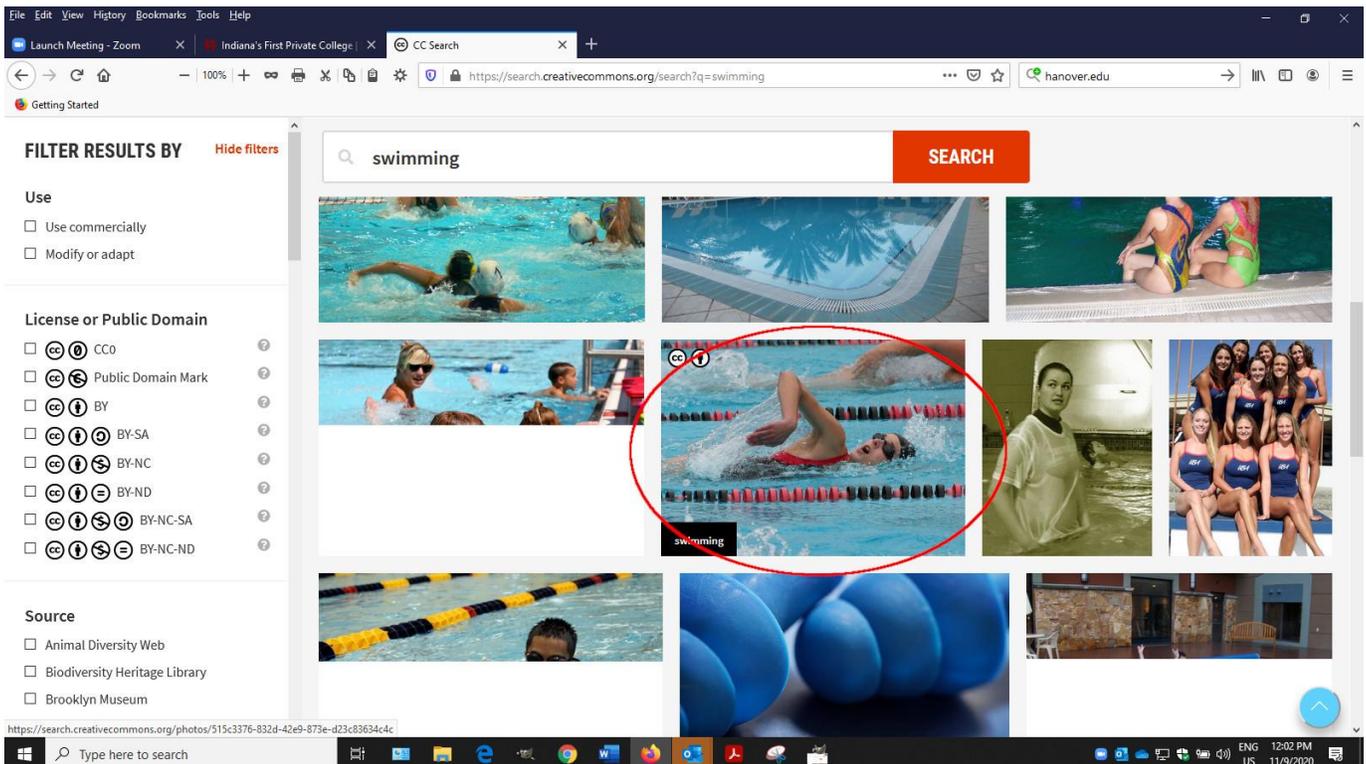
For images, one way to make sure you include things that you have rights to – things that are in the public domain or licensed in such a way that the copyright owner waives rights to them - is through using images with Creative Commons licenses. You can find them either by searching the Creative Commons search engine (<https://search.creativecommons.org/>) or through a specific search in Google images. Click on Tools and in the drop-down menu select Creative Commons.



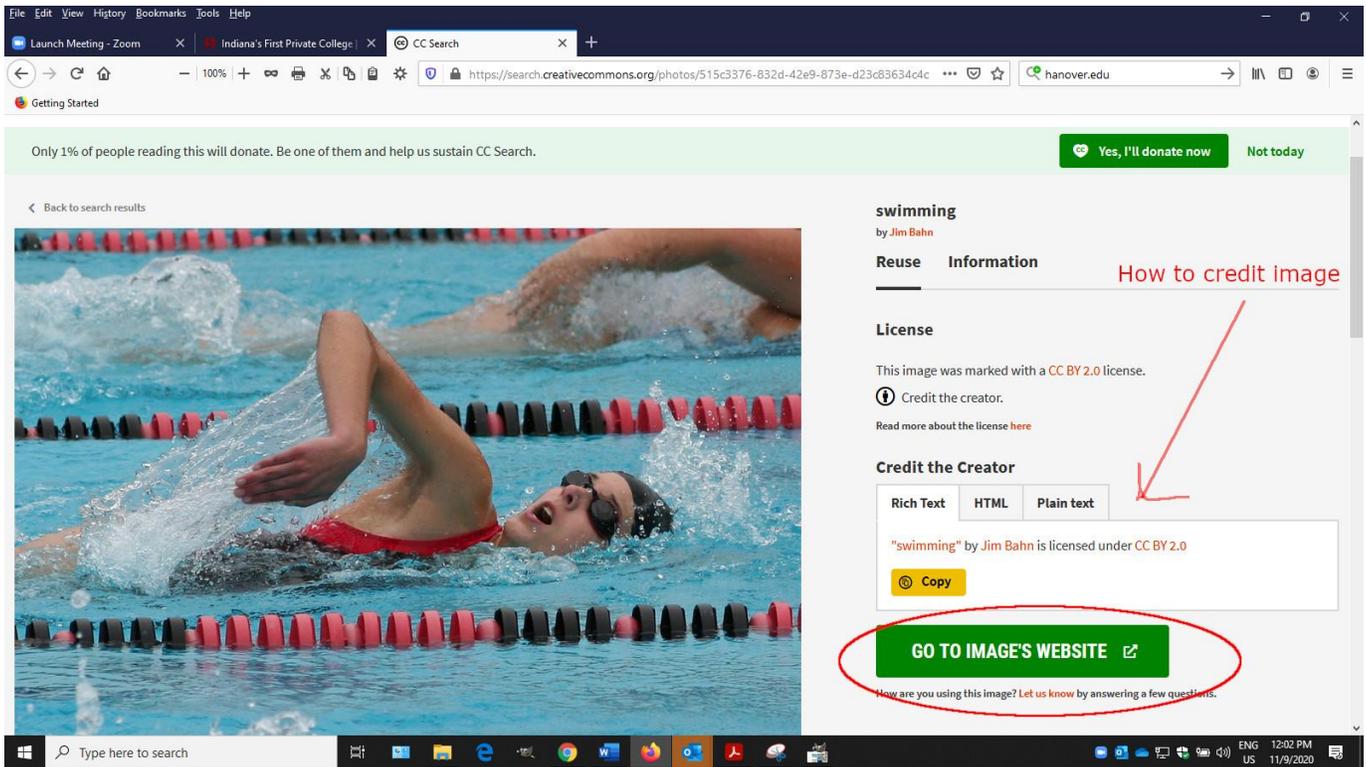
19. You can find Creative Commons Image search engine. Type in <https://search.creativecommons.org>. Add search terms and click Search.



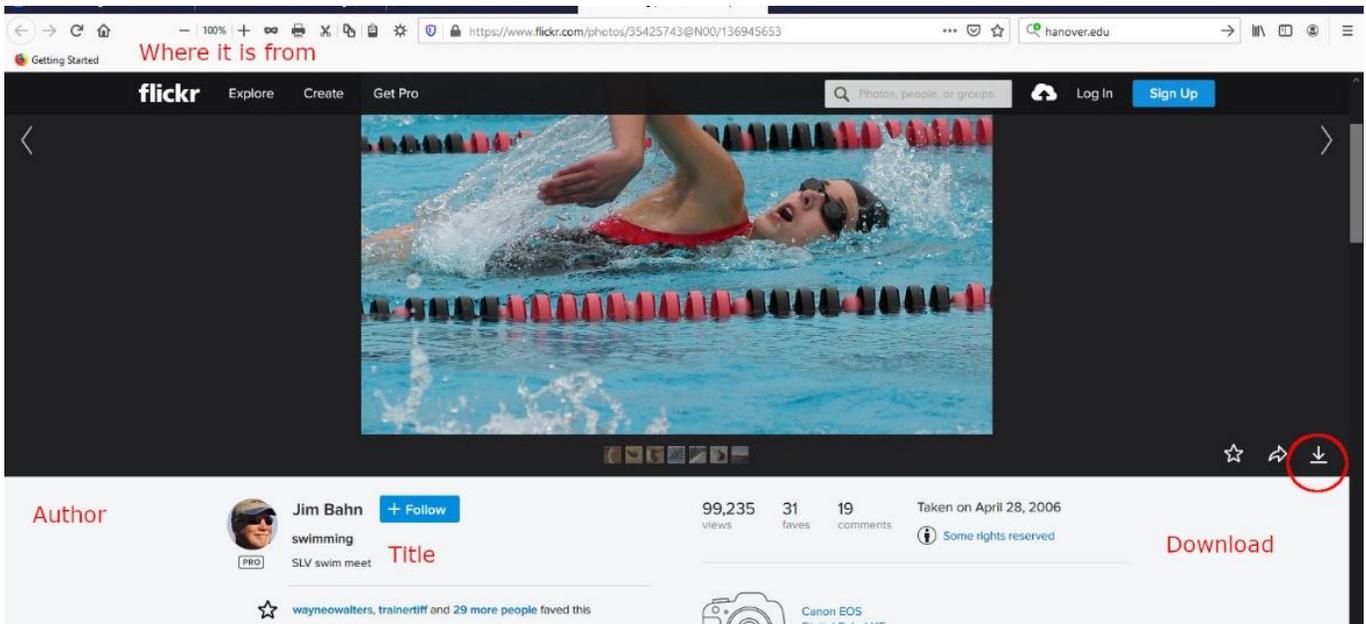
20. We'll pick out an image of Swimming that appears in the large thumbnails and click on it.



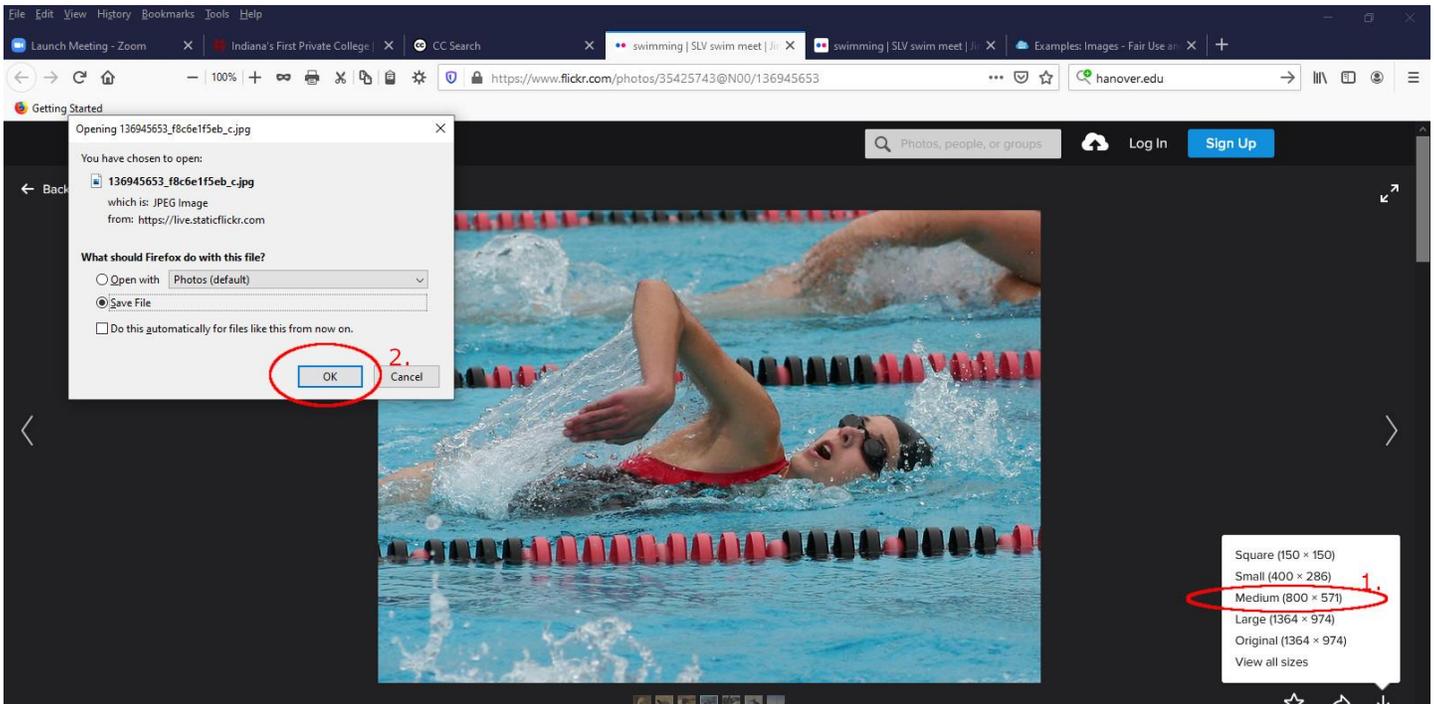
21. This has some information about the image, a way to copy a citation and a way to find the image on its website. We'll want to click on the Go to Image's Website. Leave this tab up in your browser for later on.



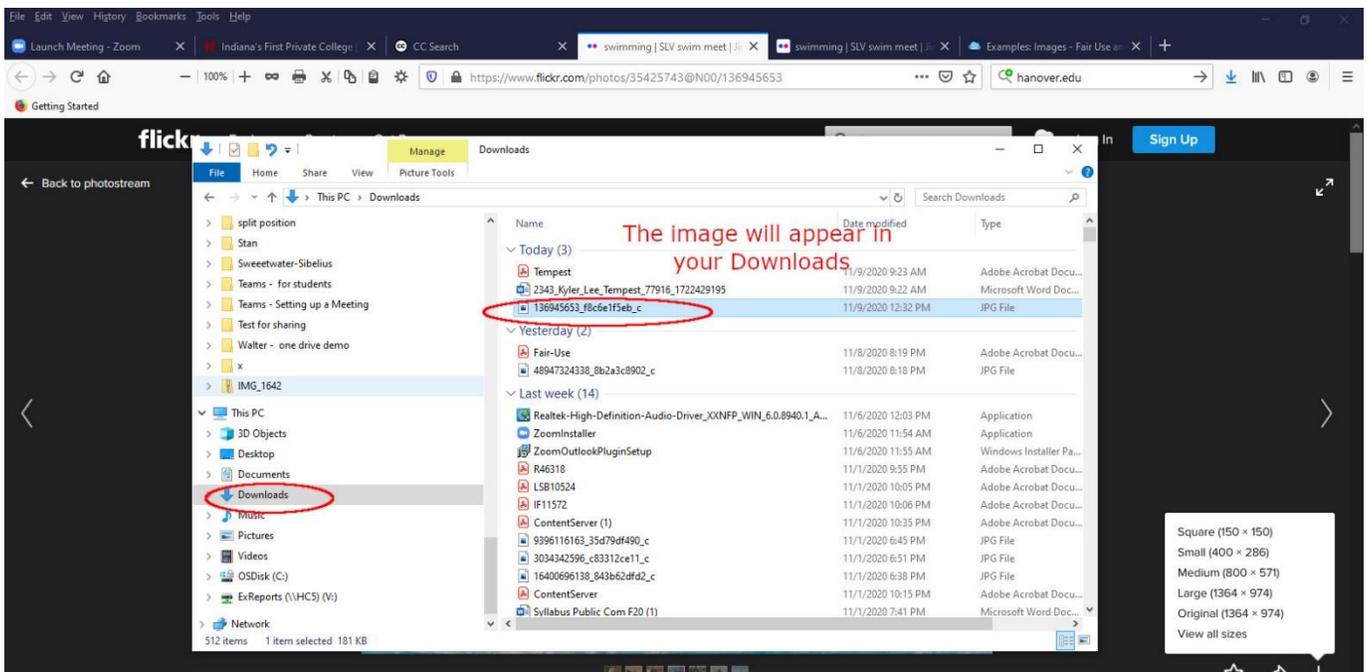
22. You go to the image's original website where you can download it onto your computer. You'll also notice information about the photographer and the title of the photograph.



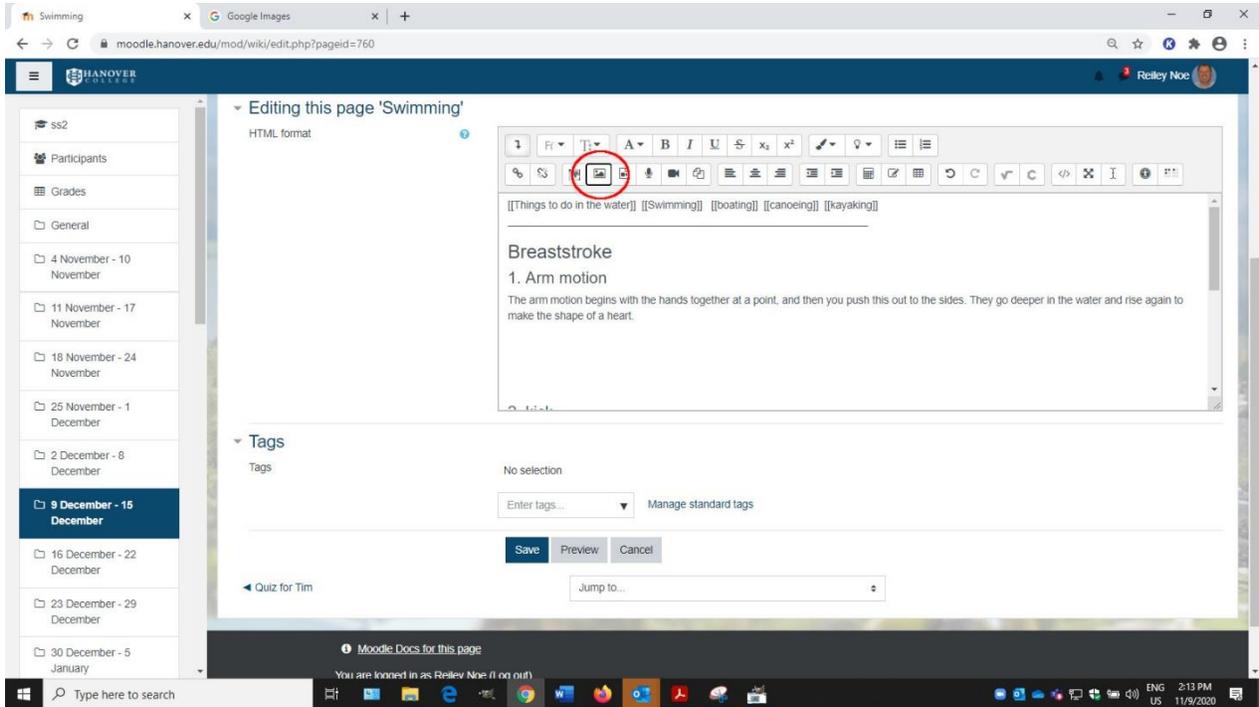
23. In Flickr, you pick out the size of the image in a popup on the right – other websites where Creative Commons Search sends you may or may not do this. Save the image by clicking OK on the other popup.



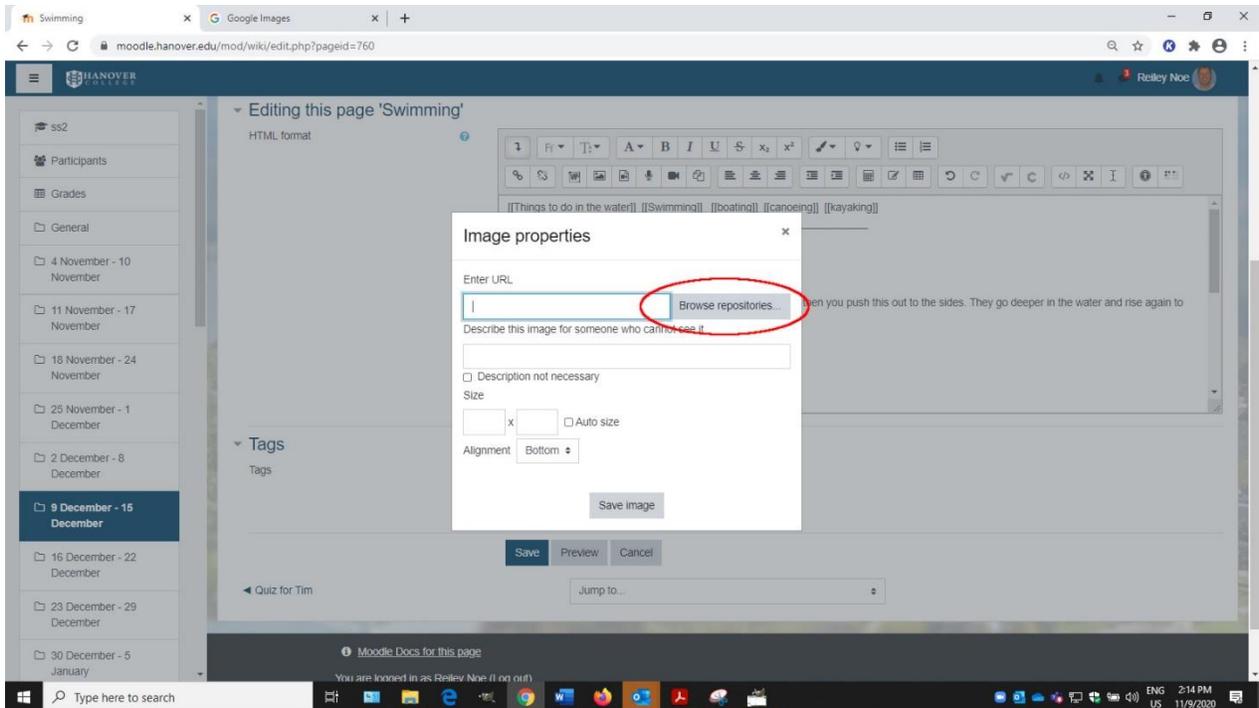
24. The image will appear in the downloads area. Click on it to add it to your wiki. It may have some unintelligible character string, but in the column to the right of its name will be the time of the download.



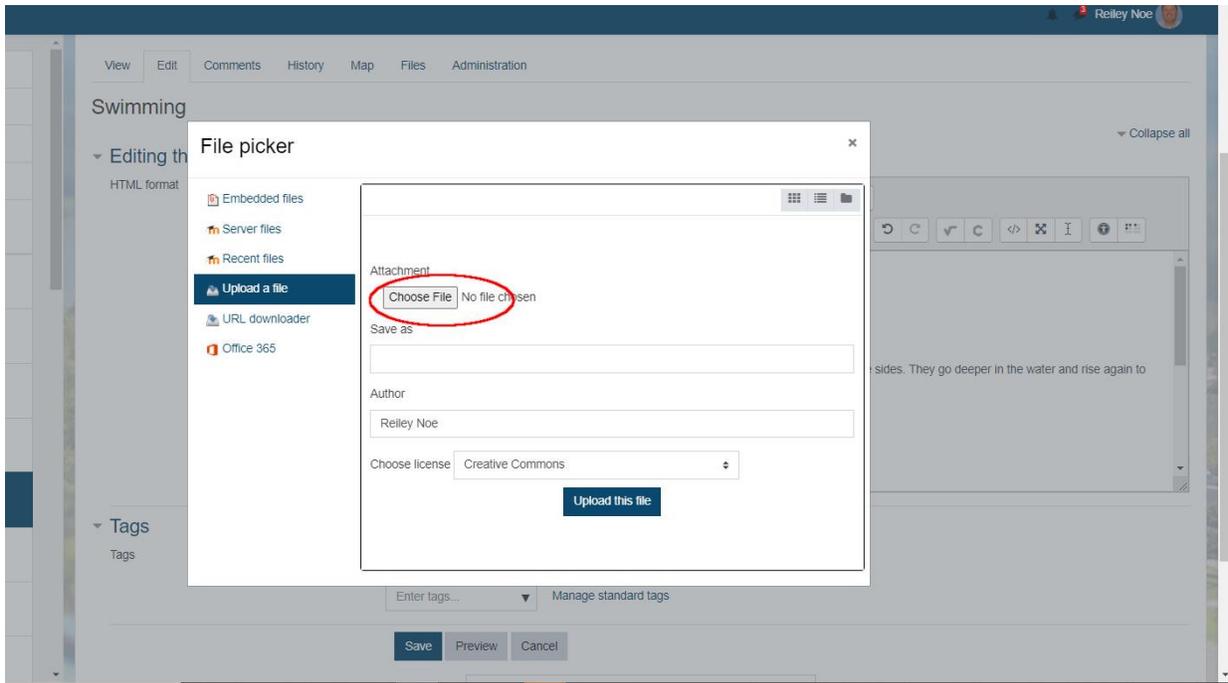
25. Put your cursor on the area of the wiki where you want to insert the image and click on the picture icon in the line of icons.



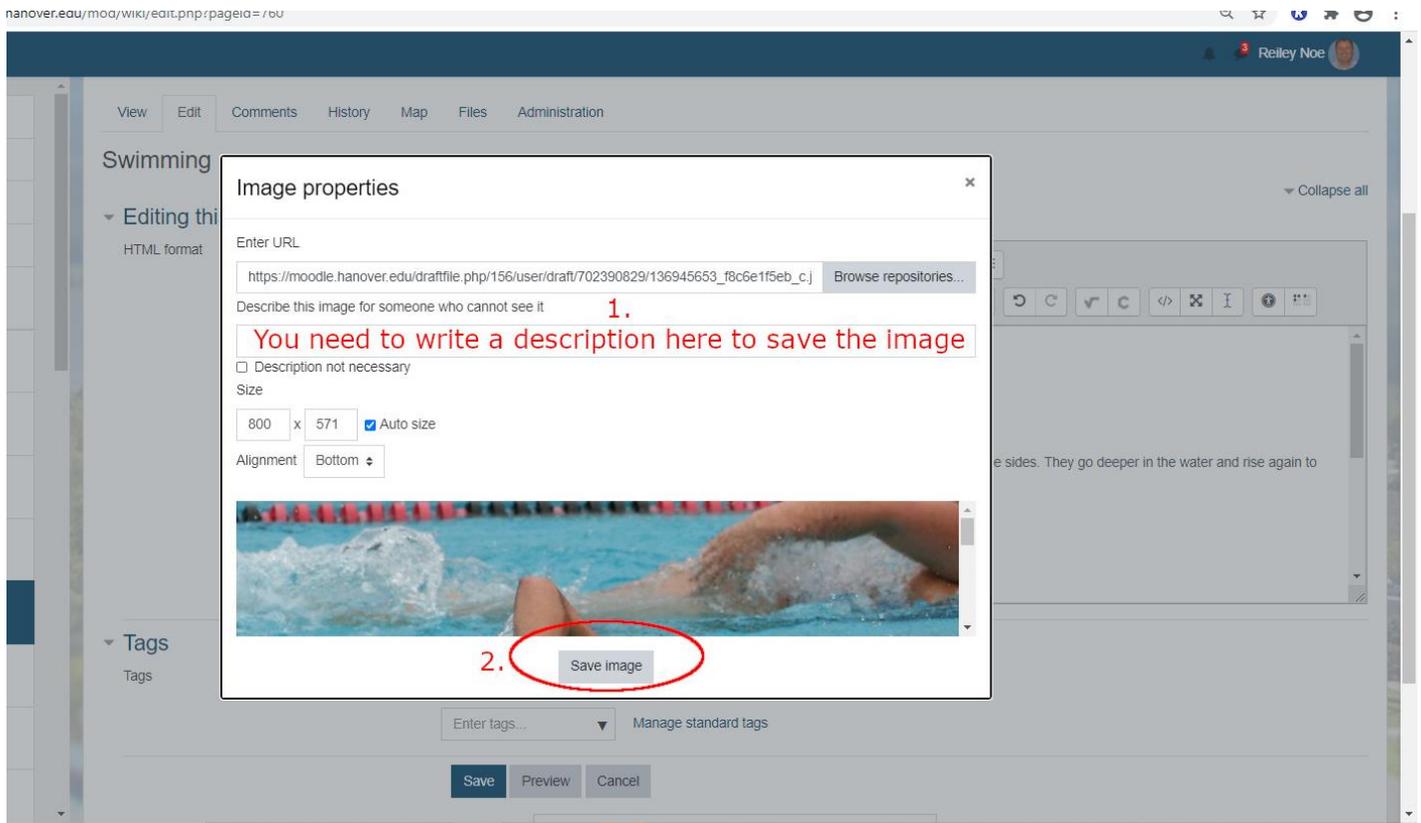
26. Click on the browse repositories button to generate the file picker.



27. Use the file picker to find the download on your computer. Then click the Upload File button.



28. You need to write a description on the next screen. This enables screen readers to describe the content of the image to those who are sight impaired. You cannot save the image until you have this set up. You can use this screen to modify the size of the image, too.



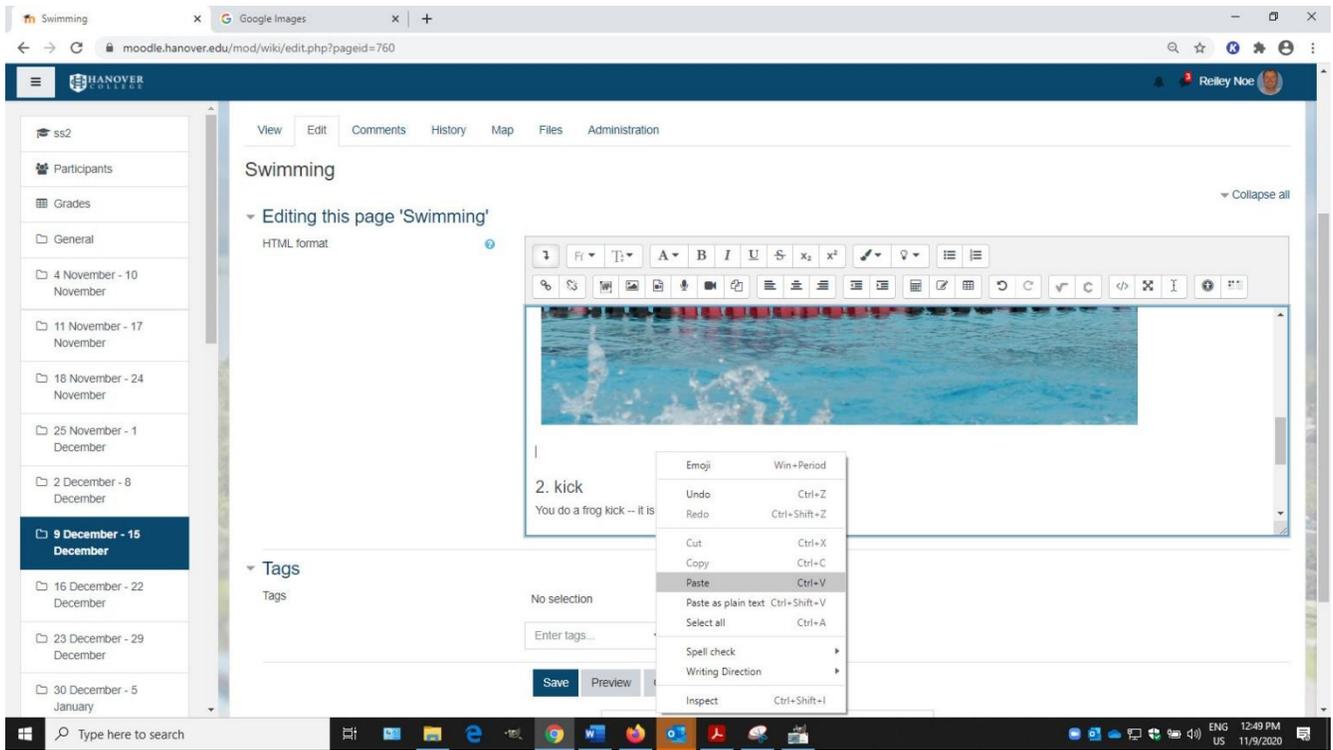
29. You'll see the image. Click Save.

The screenshot shows a web editor interface with a menu bar (View, Edit, Comments, History, Map, Files, Administration) and a title 'Swimming'. Below the title, there's a section for 'Editing this page 'Swimming'' with 'HTML format' selected. A rich text editor toolbar is visible, with the 'Image' icon circled in red. Below the toolbar, the text reads '1. Arm motion' followed by a paragraph: 'The arm motion begins with the hands together at a point, and then you push this out to the sides. They go deeper in the water and rise again to make the shape of a heart.' An image of a swimmer's arm in a pool is shown below the text. At the bottom, there's a 'Tags' section with a 'No selection' dropdown and an 'Enter tags...' input field. A 'Save' button is circled in red at the bottom of the editor.

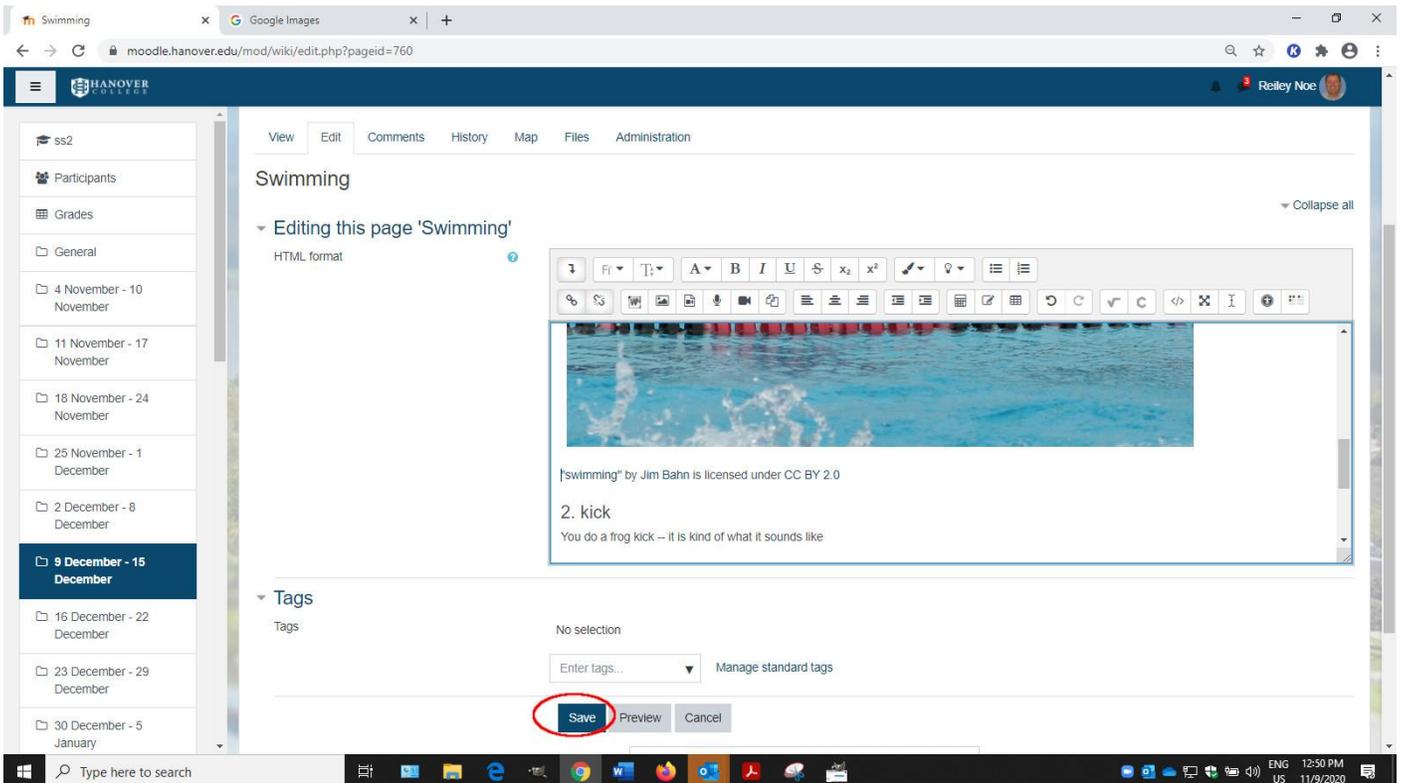
30. Now you need to credit and cite the image. Go back to the Creative Commons Search tab. Click copy. This will copy the text above the button, including the links which appear in red.

The screenshot shows a Creative Commons search results page for the image 'swimming' by Jim Bahn. The image is displayed on the left. On the right, the 'Reuse Information' section shows the license as 'CC BY 2.0'. Below this, the 'Credit the Creator' section has tabs for 'Rich Text', 'HTML', and 'Plain text'. The 'Rich Text' tab is selected, showing the text: '"swimming" by Jim Bahn is licensed under CC BY 2.0'. A 'Copy' button is circled in red. Below the 'Copy' button is a green button labeled 'GO TO IMAGE'S WEBSITE'. The bottom of the page includes a footer: 'CC Search aggregates data from publicly available repositories of open content. CC does not host the content and does not verify that the content is properly CC-licensed.'

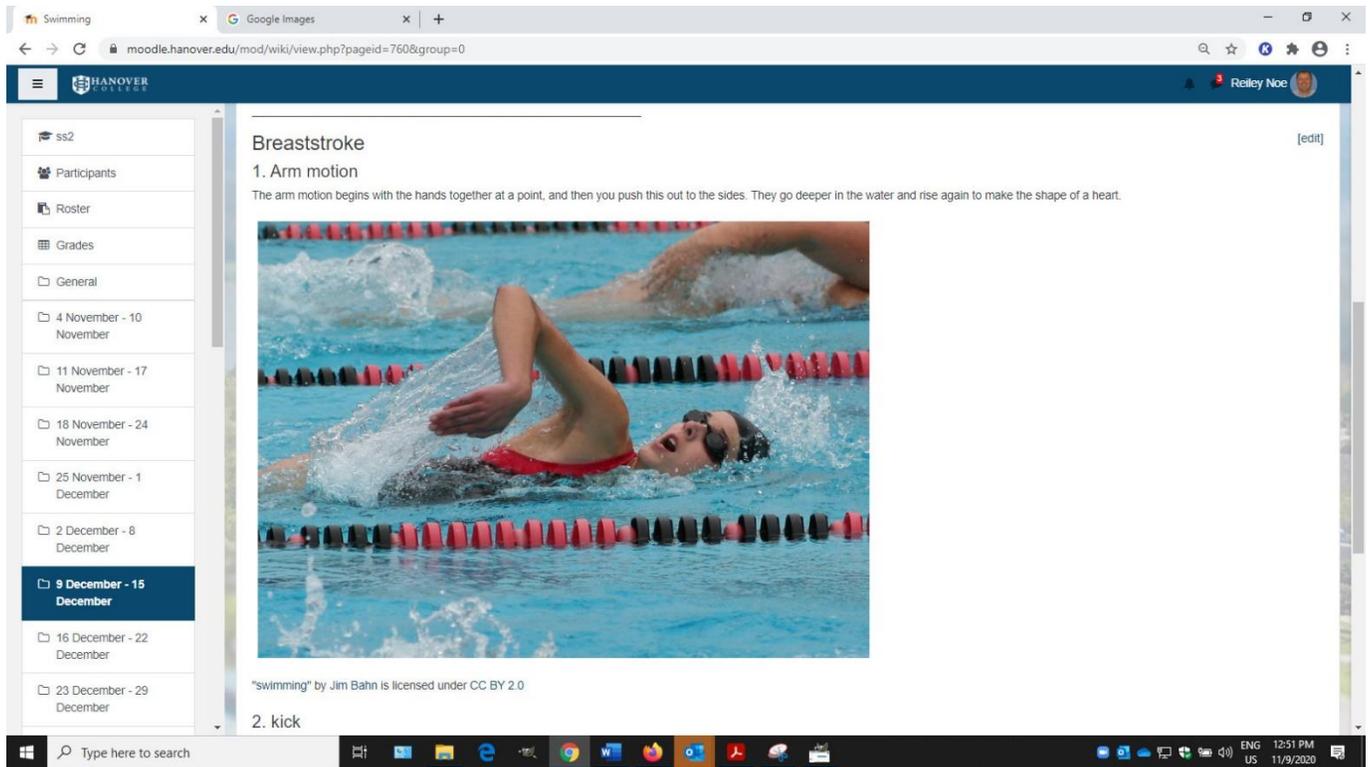
31. Go below your image and right click. A menu appears. Click on paste to paste in your citation of the image from Creative Commons.



32. The citation appears below the image, including the links. Click Save.



33. And here it is in the wiki. For what it's worth, this is the arm motion of the crawl, not the breaststroke.



The screenshot shows a web browser window displaying a Moodle wiki page. The browser's address bar shows the URL: moodle.hanover.edu/mod/wiki/view.php?pageid=760&group=0. The Moodle page header includes the Hanover College logo and the name 'Relley Noe'. On the left side, there is a navigation menu with options like 'ss2', 'Participants', 'Roster', 'Grades', 'General', and a list of dates from November to December. The main content area is titled 'Breaststroke' and contains the following text:

Breaststroke [edit]

1. Arm motion

The arm motion begins with the hands together at a point, and then you push this out to the sides. They go deeper in the water and rise again to make the shape of a heart.



"Swimming" by Jim Bahn is licensed under CC BY 2.0

2. kick

The bottom of the screenshot shows a Windows taskbar with various application icons and a system tray displaying the date and time as 12:51 PM on 11/9/2020.

More information:

[Wikis](#): Vanderbilt University Center for Teaching.

Discusses when to use a wiki, what research says about wikis, common concerns with wikis.

[Teach Smart with Technology: Using Wikis for Collaborative Learning](#). University of Chicago Academic Technology Solutions

[7 Things you should know about Wikis](#). Educause (July 15, 2005)