Hiding your Grades in Moodle

You'll probably want to hide your grades in your gradebook while you are grading your class. That way you can finish grading and revise the scores for all students in private before making it public to everyone.

Here is how you do this:

1. Click on the Grades tile to the left. Once you are in the Grader Report screen, click on View and then the Grader Report link directly below that. Next, click on the Turn Editing On button.

2. Notice the gears cascading down each column. Find the column for the grade item that you want to hide, then Click on the topmost gear that you see. Make sure that it is above any row with a student's name. This will ensure that this process will hide all of the scores for that grade item.
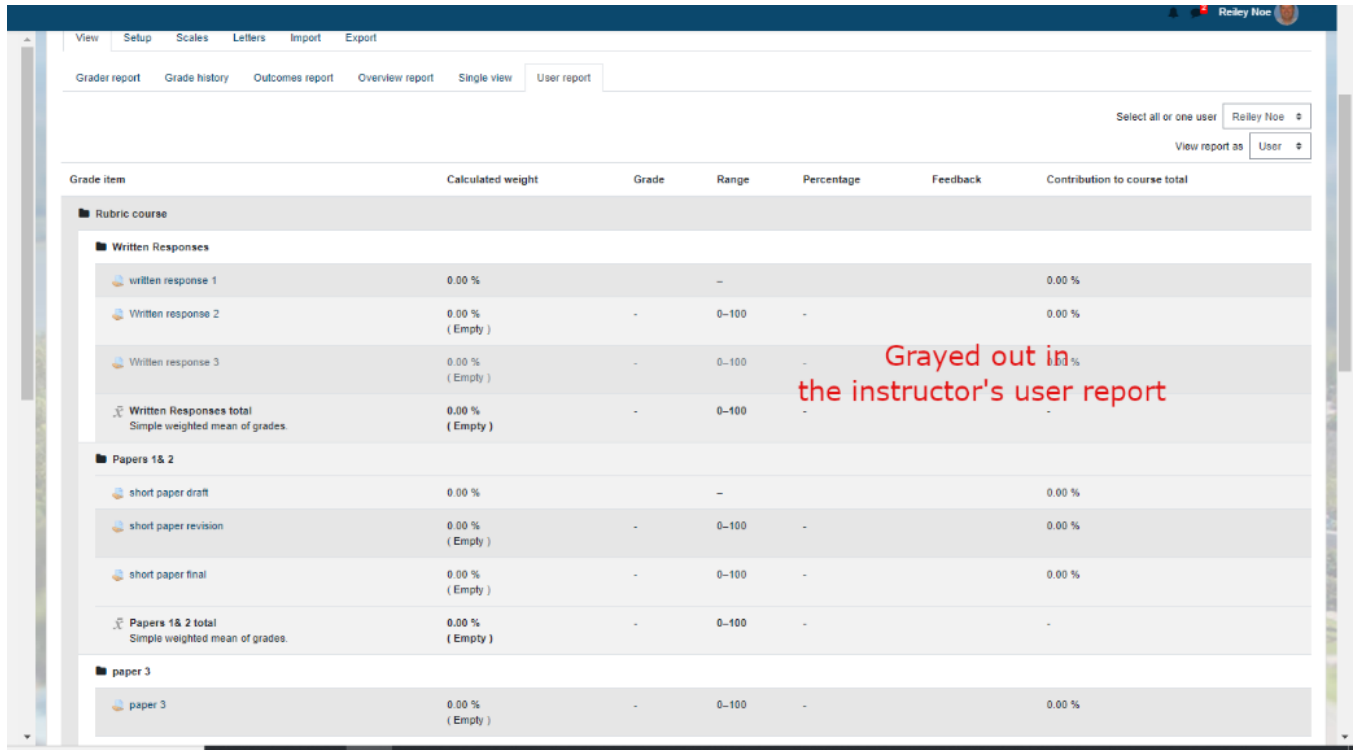
3. Tick the box for Hidden and then click Save.

4. Notice that that column for the grade item is grayed out. Click on the User Report tab – it's the one that is the furthest to the right.

5. If you look on the User Report and move the topmost dropdown in the top right corner to show your name – the instructor – you'll notice that the grade item is grayed out.
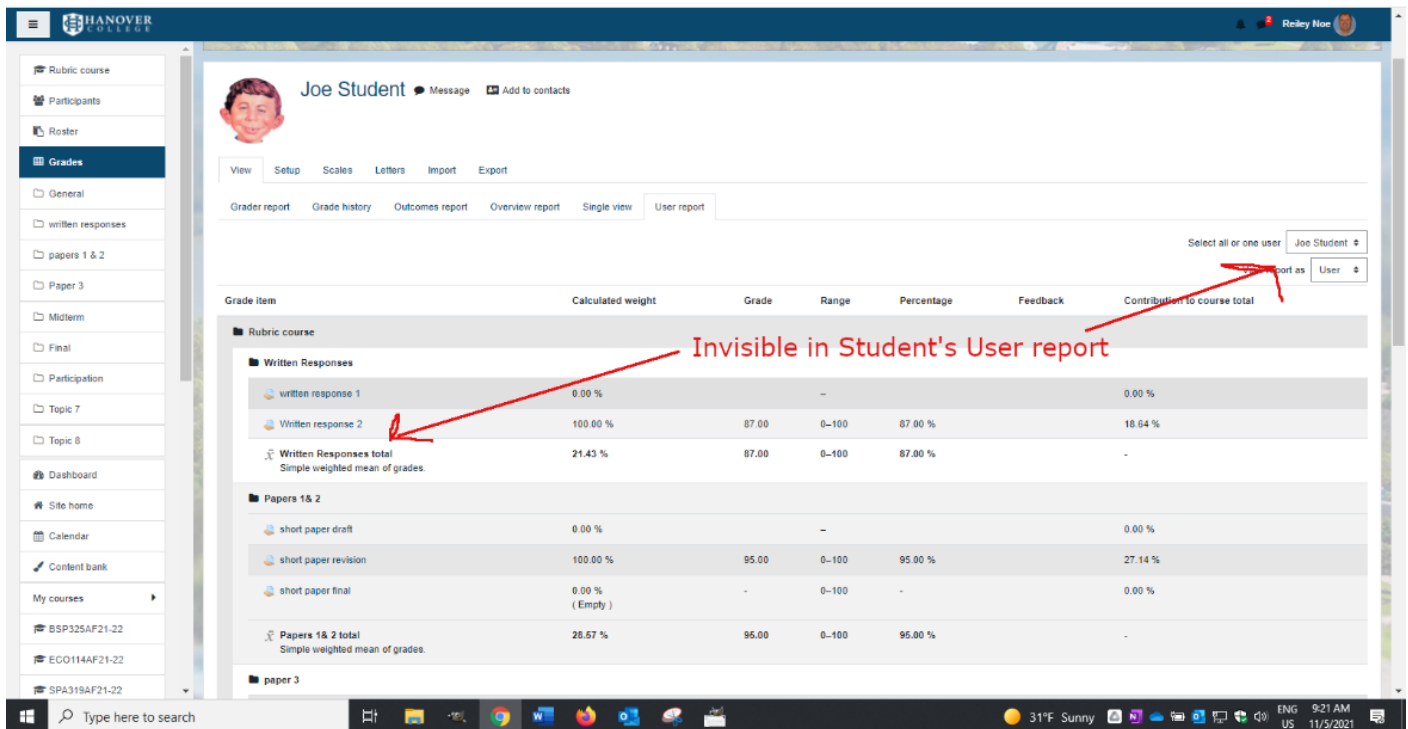

6. If you move that drop-down menu to a student's name, like Joe Student – and change the other drop-down menu to View the Report as the User, you'll see what students see when they check their grades. Note that the grade item is completely invisible.

7. Now when you are finished, remember to show the grades that you have hidden by doing the reverse of this process. Go to the Grades tile, Click on View and then User Report, turn on the Editing, Find the grade item. Click on the topmost gear and un-check the Hidden box and then Save. This will make the grades visible again.

More Information

Grade Hiding -- from the MoodleDocs.

Grade Hiding – Carleton College

Hide Grades from Students – University of New South Wales