Setting up and grading a Poodl video assignment

1. Click on the Gear and select Turn Editing On.

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20 March - 26 March	Upcoming events
27 March - 2 April	due Tuesday, 24 March, 11:00 PM

2. Click on Add an Activity or Resource

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3. Pick the Assignment activity

HANOVER		Add an activity or reso	vurce ×		🔹 🧳 Reiley Noe 🍏
NoeSand	Noe Sandbox co	ACTIVITIES	The assignment activity module enables a teacher to communicate tasks, collect work and provide grades and feedback.	-	•
S Roster		Attendance BigBlueButtonBN	Students can submit any digital content (files), such as word-processed documents, spreadsheets, images, or audio and video clips.	Edit •	Calendar 🕂 🌣
General	🕂 🔚 Announcements 🖋	Chat	Alternatively, or in addition, the assignment may require students to type text directly into the text editor. An assignment can also be used to	Edit * 🌢	March 2020
 G March - 12 March 13 March - 19 March 	+ 6 March - 12 March	Database External tool	remind students of 'real-world' assignments they need to complete offline, such as art work, and thus not require any digital content. Students	Edit 🕶	8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
20 March - 26 March 27 March - 2 April	+ 👼 Forum 3 倉 + 🕲 sss 倉	 Feedback Forum 	can submit work individually or as a member of a group. When reviewing assignments, teachers can	Edit 👻 🛔 Edit 👻 🌲	Hide global events & Hide category events
D 3 April - 9 April	🕂 🖌 quiz 2 🖋	Glossary	leave feedback comments and upload files, such as marked-up student submissions, documents with comments or spoken audio feedback.	Edit < an activity or resource	 Im Filee course events Im Filee group events Im Filee user events
D 17 April - 16 April	+ 13 March - 19 Marc	Lesson	Assignments can be graded using a numerical or custom scale or an advanced grading method such as a rubric. Final grades are recorded in	Edit 👻	Upcoming events
24 April - 30 April		Materials Quiz	More help	an activity or resource	Presentation Slides Assignment - Week 1 is due Tuesday, 24 March, 11:00 PM
3 1 May - 1 May	+ 20 March - 26 Marc	Reengagement		Edit * an activity or resource	video assignment is due

4. Name the activity. If you want some text to display under the assignment on the course page, you can add it in the text box. Click on the text box below to make it visible on the course page

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5. You can pass along a document connected to this assignment. If you don't want to include a document with the assignment that students will see, skip to step No. 9.

It could be a text that you would like them to recite or say. It could be guidelines for what the video assignment entails. You don't have to submit one, but if you'd like to, you can upload it here.

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Click on the icon

6. If you'd like to add a document – and you don't have to - it might look something like this. You might specify what is important in the recording and what aspects of it are insignificant. This will help make a group of nervous students relax and concentrate on what you are evaluating them on.

You could also submit a separate set of lines that they are to recite, if that is important in your situation.

Recitation in Greek

Please recite this passage in the video recorder for this assignment by Friday April 12 at 11:45.

I am most concerned about your pronunciation and the quality of your spoken Greek. Other imperfections – cats jumping on the desk behind you or other things in the background – are unimportant.

This is the passage blah blah blah

7. Choose the file you want to upload and then click the upload button.

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8. The file appears here,

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9. Regardless of whether you include a document or not, <u>you will need to set the date that the video</u> <u>presentation recording is available, the due date and the cut off date</u> – the final date that you'll take submissions under any circumstances.

Make sure that the <u>Online Poodl box is checked</u> and specify whether this requires an audio or video recording. Specify the maximum length.

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10. You should change Attempts Reopened to **Manual** so that you can reopen submissions from students.

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🗅 General	Require that students accept the	No ¢	Never to Manually. This will let you enable students to
6 March - 12 March	Attempts reopened		resubmit the video after it had been initally submitted if need be
🗅 13 March - 19 March		Never =	
20 March - 26 March	 Group submission settings 	Automatically until pass	
🗅 27 March - 2 April	Students submit in groups	No 🗢	
🗅 3 April - 9 April	 Notifications 		
🗅 10 April - 16 April	Notify graders about submissions	No ¢	
🗅 17 April - 23 April	Notify graders about late submissions	No ¢	
🗅 24 April - 30 April	Default setting for "Notify students"	Yes ¢	
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🗀 1 May - 7 May	You are logged in as <u>Reiley Noe</u> (Log out)		
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11. Click Save and Display or Save and Return to Course.

12. What you see with Save and Display....

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Recitation in Greek.docx	21 March 2020, 11:18 PM	
Grading summary		
Hidden from students	No	
Participants	3	
Submitted	0	
Needs grading	0	
Due date	Sunday, 12 April 2020, 11:59 PM	
Time remaining	22 days	
	View all submissions Grade Scroll	down to see submit
		button.
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13. Scroll down and you'll see the submission button

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arch	S	ubmission status	No attempt	
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orii			Add submission	
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14. This is what you see when you click on View Submissions.

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		0	Joe Student	studentj16@hanover.edu	Submitted for grading	Grade	Edit -	Saturday, 21 March 2020, 11:32 PM	
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15. What you see when you select the Grade button. View the video. Grade by adding the grade to the box at the bottom of the page. To go to the next student you can pick them from the drop down or click on the arrow.

